

## BA-PHALABORWA LOCAL MUNICIPALITY



### 2024/25 MID-YEAR PERFORMANCE REPORTING TEMPLATE



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## **PART 1: 2024/25 MID-YEAR SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) PERFORMANCE**

### **1. Introduction**

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The purpose of this report is to the mid-year performance assessment report on the performance of the municipality against the predetermined objectives and targets set out in the Service Delivery and Budget Implementation Plan (SDBIP) 2024/25 financial year. The report is prepared as a response to the requirements of Section 72(1) of Local Government: Municipal Finance Management Act (Act 56 of 2003)

### **2. Legislation**

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The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
  - (i) Revenue to be collected, by source; and
  - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the adjusted SDBIP within 28 days after the approval of the adjusted budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the adjusted SDBIP are made public within 14 days after their approval.

The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

1. Monthly projections of revenue to be collected by source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote<sup>1</sup> \*
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years

### **3. Strategic Intent**

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#### **Vision:**

***“Provision of quality services for community well-being and tourism development***

## Mission:

***“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”***

## Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

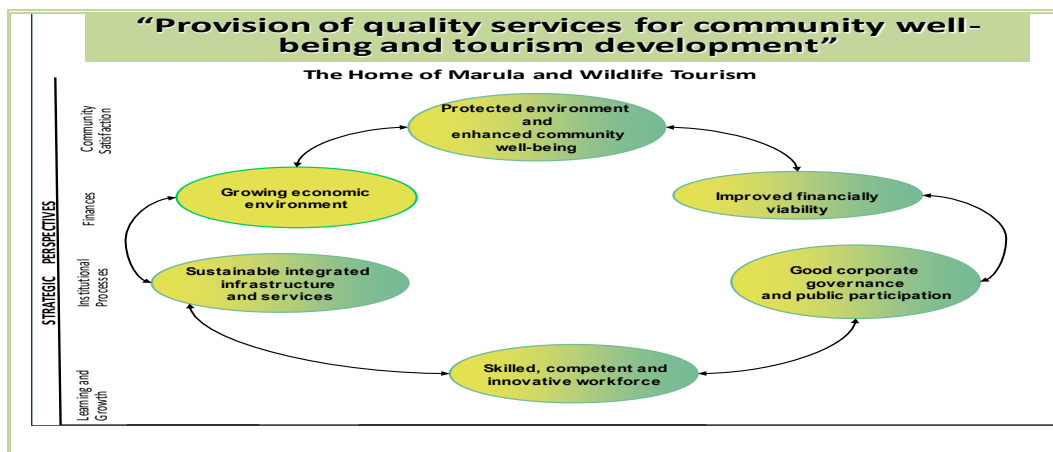
## Strategic objectives:

- Promotion of local economy
- Provision of sustainable integrated infrastructure land services
- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

## Slogan:

***“The home of Marula and wildlife tourism”***

***The strategic objectives are spread across the four perspectives as indicated through the strategic map below:***



## **4.1 BACKGROUND OF THE REPORT**

Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003, requires that the accounting officer of a municipality must by the end of Mid-year assess the performance of the municipality and submit a report on each assessment to the mayor of the municipality; the National Treasury; and the relevant provincial treasury.

In terms of Section 72 (2) of the Act, this report is accompanied by a statement compiled in terms of the provisions of Section 71(1).

## **4.2 MUNICIPAL MID-YEAR PERFORMANCE ASSESSMENT**

The municipality used the top layer SDBIP as approved for implementation during the 2023/24 financial year. The SDBIP is used as a performance monitoring tool for the implementation of the IDP and Budget. The performance target reflected in the SDBIP is as per the IDP objectives. The Administration component is responsible for implementation of the SDBIP and the Political component is responsible for providing oversight. This is done through regular reporting to Council.

#### 4.2.1 First quarter analysis

2024/25 First Quarter performance Analysis					
Key Performance Area	First Quarter Target	Target Achieved	Target not Achieved	Target not applicable	% Achievement
Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	12	6	6	0	50%
Municipal Financial Viability	8	6	2	0	75%
Local Economic Development	4	4	0	0	100%
Municipal Transformation and Institutional Development	4	4	0	0	100%
Good Governance and Public Participation	28	23	4	1	85%
Total	57	44	12	1	78%

#### 4.2.2 Comparison of the previous year and current year

2023/24 Mid-year performance Analysis						2024/25 Mid-year Performance Analysis					
Key Performance Area	Mid-Year Quarter Target	Target Achieved	Target not Achieved	Target not applicable	% Achievement	Key Performance Area	Mid-Year Quarter Target	Target Achieved	Target not achieved	Target not applicable	% Achievement
Spatial Rationale	1	1	0	0	100%	Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	12	9	3	0	75%	Basic Services Delivery	12	8	4	0	67%
Municipal Financial Viability	7	6	1	0	86%	Municipal Financial Viability	8	7	1	0	87%
Local Economic Development	5	5	0	0	100%	Local Economic Development	5	5	0	0	100%
Municipal Transformation and Institutional Development	5	4	1	0	80%	Municipal Transformation and Institutional Development	5	4	1	0	80%
Good Governance and Public Participation	28	26	1	1	93%	Good Governance and Public Participation	29	22	6	1	82%
Total	58	51	6	1	89%	Total	60	47	12	1	80%

- For the period under review the municipality had 6 key performance areas with a total number of **60** key performance indicators for the 2024/25 mid-year. The municipality managed to record good performance on **47** key performance indicators which constituted **81%**, poor performance recorded was on **12** key performance indicators which constituted **19%** and 1 indicators not applicable. The not performed indicator is due to no cases reported on fraud and corruption. The poor performance is recorded on the following key performance indicators:
  1. 10 percent (10%) reduction of electricity loss – Mid-year performance recorded 3.1% reduction of electricity.
  2. Number of Households with access to electricity in municipal licenced area (Phalaborwa Town) - mid-year target is 3 931 and actual performance is 3 060 households with access to electricity.
  3. Number of indigent households receiving free basic electricity with a target of 2 716 households and actual performance of 902 households.
  4. Upgrading of road from gravel to tar at Benfarm – the mid-year target was not met due to slow progress by the contractor.
  5. Percentage on the improvement of revenue collection target was not met – Mid-year target was 72.5% and actual performance is 64%
  6. Individual performance assessments for 2023/24 were not conducted due to the reason that the Auditor General was still busy with audit of 2023/24 financial year.
  7. Filling of prioritised vacant positions – mid-year target of 15 was not met due to the reason that The Municipality is unable to meet the target due to several reasons including the inability to attract competent candidates, and delays in the finalization of vetting processes
  8. Community satisfaction survey was conducted with the results of 45% non-satisfactory by customers.
  9. Percentage of complaints resolved – Mid-year target was 100% and actual performance is 79%
  10. Implementation of internal audit action plan – Mid-year target of 90% was not achieved.
  11. Implementation of Audit Committee Resolution - Mid-year target of 100% was achieved.
- The performance scorecard has indicated the challenges and intervention to correct the poor performance

## 5. Revenue and Expenditure Projections performance

### 5.1 Monthly projections of revenue for each source for 2024/25

Sources of Revenue	2024/25 Monthly Projections of revenue for each source					Evidence Required
	R'000					
	Mid-year target (1 Jul – 31 Dec 24)	Mid-year Actual Performance	Mid-year Performance Variance	Challenges	Corrective measures/ Interventions	
Exchange Revenue						
Service charges – electricity	98,958	72,108	(26,850)	Low collection on electricity due to illegal connection and theft.	Continuous investigation and audit electricity meters to reduce theft.	Finance report
Service Charges – Refuse	10,957	10,428	(529)	Variance not material	None	Finance report
Sale of Goods and Rendering of Services	392	718	326	Target met	None	Finance report
Agency services	3,444	17	(3,427)	Agency services transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Interest earned from Receivables	9,235	5,307	(3,929)	Culture of non-payment of municipal services especially in the townships & Interest reversals in the form of settlement discount.	Debt collector has been sourced to assist with long outstanding debts in township areas.	Finance report
Interest earned from Current and Non-Current Assets	2,697	3,235	538	Target met	None	Finance report
Rental of Facilities and Equipment	142	258	115	Target met	None	Finance report
Operational Revenue	4,093	103	(3,990)	Culture of non-payment of municipal services especially in the townships	Debt collector has been sourced to assist with long outstanding debts in townships	Finance report
Non- Exchange Revenue						Finance report
Property Rates	97,353	99,709	2,356	Target met	None	Finance report
Fines, Penalties and Forfeits	719	0	(719)	Fines, Penalties and Forfeits transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Licenses and permits	3,223	18	(3,205)	Licenses and permits transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Transfers recognised - operational	111,606	165,554	53,948	Target met	None	Finance report
Interest	23,816	18,996	(4,820)	Culture of non-payment of municipal services especially in the townships & Interest reversals in the form of settlement discount.	Debt collector has been sourced to assist with long outstanding debts in township areas.	Finance report
Transfers recognised - capital	20,049	11,110	(8,939)	Contractors for MIG were appointed during second quarter	Contractors already appointed and Technical services to ensure that in future that they fast track the process of advertising on time	Finance report
Total Revenue by Source	386 685	387 561	877			Finance report



## 5.2 Monthly projections of Expenditure for 2024/25

Sources of Revenue	2024/25 Monthly Projections of expenditure for each source					Evidence Required
	R'000					
	Mid-year target (1 Jul – 31 Dec 24)	Mid-year Actual Performance	Mid-year Performance Variance	Challenges	Corrective measures/ Interventions	
Employee Related Costs	105,939	87,285	(18,654)	Low expenditure on employee costs due to other vacant positions	Filling of critical positions that are budgeted for	Finance report
Remuneration of councillors	9,033	8,261	(772)	The variance not material	None	Finance report
Bulk purchases - electricity	77,934	74,872	(3,062)	Low expenditure on bulk electricity purchased	Continuously monitor cost containment measures.	Finance report
Inventory consumed	22,244	11,858	(10,386)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Debt impairment	52,750	0	(52,750)	The calculations are normally done normally at year end	Journal to be processed at year end	Finance report
Depreciation and amortisation	41,823	41,019	(804)	The variance not material	None	Finance report
Interest	10,276	0	(10,276)	The calculations are normally done normally at year end	Journal to be processed at year end	Finance report
Contracted services	39,819	25,173	(14,646)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Transfers and subsidies	538	38	(500)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Operational costs	57,755	48,677	(9,078)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Total Expenditure by Source	418,111	297,183	(120,928)			Finance report

### 5.3 Total Projections of Revenue and Expenditure by Vote for 2024/25

#### Monthly Projections of Revenue and Expenditure by Vote: (Operating) Mid-year

Expenditure and Revenue by Vote	Mid-year target (1 Jul – 31 Dec 24) OPEX	Mid-year Actual Performance	Mid-year Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and Council	45,373	33,677	(11,696)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Budget and Treasury and Administration	120,443	79,121	(41,322)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Community and Social Services	24,202	18,750	(5,452)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Public Safety	30,545	9,928	(20,618)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Economic and Environmental Services	18,802	10,410	(8,392)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Road Transport	57,789	47,119	(10,670)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Electricity	115,729	95,740	(19,989)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Waste Management	5,227	2,439	(2,788)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
<b>Total by Vote</b>	<b>418,111</b>	<b>297,183</b>	<b>(120,928)</b>			Finance report

Monthly Projections of Revenue and Expenditure by Vote: (Capital) Mid-year

Expenditure and Revenue by Vote	Mid-year target (1 Jul – 31 Dec 24) Revenue	Mid-year Actual Performance	Mid-year Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Budget and Treasury	240,575	284,319	43,744	Target met	None	Finance report
Corporate Services	142	389	246	Target met	None	Finance report
Community and Social Services	113	176	62	Target met	None	Finance report
Public Safety	3,223	18	(3,205)	Agency Services, Fines, Penalties and Forfeits transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Planning and development	137	388	251	Target met	None	Finance report
Road Transport	20,228	11,469	(8,759)	Contractors for MIG were appointed during second quarter	Contractors already appointed and technical services to ensure that in future that they fast track the process of advertising on time	Finance report
Electricity	104,956	75,198	(29,758)	Low collection on electricity due to illegal connection and theft.	Continuous investigation and audit electricity meters to reduce theft.	Finance report
Waste Management	17,310	15,605	(1,704)	Target met	None	Finance report
<b>Total by Vote</b>	<b>386 685</b>	<b>387 561</b>	<b>877</b>			

Monthly Projections of Revenue and Expenditure by Vote: (Revenue) Mid-year

Expenditure and Revenue by Vote	Mid-year target (1 Jul – 31 Dec 24) Capex	Mid-year Actual Performance	Mid-year Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	0	0	0	None	None	Finance report
Budget and treasury office	0	0	0	None	None	Finance report
Corporate services	850	1 355	505	Target met	None	Finance report
Community and public safety	6,787	387	(6,401)	The appointment for Namakgale Stadium was terminated and new procurement process has not been started.	Technical Services to start with the procurement process.	Finance report
Road transport	15,752	17,884	2,132	Target met	None	Finance report
Electricity	4,007	1,731	(2,276)	Slow Spending on the Electricity Projects	Contractors already appointed.	Finance report
Waste Management	2,500	0	(2,500)	The procurement process has not been started.	Community Services to start with the procurement process.	Finance report
<b>Total by Vote</b>	<b>29,896</b>	<b>21,356</b>	<b>(8,540)</b>			Finance report

6. Detailed institutional performance results for 2024/25 mid-year per key performance area

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<b><i>Under-Performance</i></b>	<b>0 - 99%</b>
<b><i>Good Performance</i></b>	<b>100%</b>
<b><i>Not applicable</i></b>	

# **6.1 KPA 1: Spatial Rationale**

KPA 1: Spatial Rationale														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
1.1 Spatial Planning														
1.1.3	Governance and Administration	Sustain the environment	Turnaround time of complete land use & development applications submitted to Mopani Planning Tribunal by 30/06/2025.	Senior Manager Planning & Development	Within 90 days of receipt	Within 90 days of receipt	OPEX	Within 90 days of receipt	12 land use and development applications were received and submitted to Mopani Planning Tribunal within 90 days of receipt.	0	None	None	None	Date of receipt of complete application and Proof of Submission register to Mopani Planning Tribunal

## **6.2 KPA 2: Basic Service Delivery**



KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
2.1 Electricity														
2.1.1	Technical infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2025	Senior Manager Technical Services	17.7%	10%	OPEX	10%	2%	8%	Reduction of losses is less than the planned	Nonfunctional, non-buying meters and illegal connections	Billing for Large Power Users on replaced meters to commence in Jan 2025 , Installation of split meters are in progress. Spot checks and meter verification in process	BPM billing to consumers, Eskom bill and distribution loss
2.1.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2025	Senior Manager Technical Services	R7 999 676.00	R4 814 000.00	INEP	R1 925 600	R1,964,934.94	+R39 334.94	None	None	None	Payment Certificates and Expenditure Reports
2.1.3	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity in Municipal Licenced area (Phalaborwa Town) by 30/06/2025	Senior Manager Technical Services	3931	3931	OPEX	3931	3060	-871	3060 Households have access to electricity in Municipal Licenced area (Phalaborwa Town)	The initial target included businesses and duplicates	The target needs to be reviewed	Household, Number of HH list on conventional and pre-paid.
2.1.4	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of indigent HH receiving free basic electricity by 30/06/2025	Chief Financial Officer	419	2716	OPEX	2 716	902	-1 814	902 Households are receiving free basic electricity	Low number of customers collecting free tokens	To engage Eskom as majority of indigents are out of our zone.	Indigent Register and Proof of payment to ESKOM
												Low number of		

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid-Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
												customers registering for indigent subsidy Encourage the communities to register for the indigent subsidy and majority of the indigent are under Eskom licenced		
2.2.1	Technical infrastructure	Provision of sustainable integrated infrastructure and services	Number of kilometres of gravel roads upgraded to tar by 30/06/2025. (Benfarm Upgrading of street)	Senior Manager Technical Services	0km	3.8km	CAPEX	3.8km of road Completed	3.8km of road is surfaced. The project is on practical completion	Practical completion instead of completion	The contractor is still on practical completion instead on being final completion (Outstanding – v drains, realignment of kerbs and finishes)	Slow progress of the contractor	Application of contract Management conditions.	Completion Certificate
2.2.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads and storm water capital funding spent per quarter by 30/06/2025	Senior Manager Technical Services	R26 218 078.47	R18 971 664.41	MIG	R7 588 666	R13 949 898.74	+R6 631 232.74	Expenditure on roads and stormwater projects were fast tracked to ensure performance on the grant, due to non-	None	None	Payment Certificates and Expenditure Reports

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
											performance on the Namakgale Stadium project			
2.3 Parks and Cemetery														
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of parks maintained per month by 30/06/2025 (Wildevye, Phalaborwa Fourways, Sealane.Buffalo.King Fisher, Impala Park ,Namakgale Entrance ,Defryn, Gravelote Park)	Senior Manager Community Services	9	9	OPEX	9	9	0	9 parks are maintained monthly (Wildevye, Phalaborwa Fourways, Sealane.Buffalo.King Fisher, Impala Park ,Namakgale Entrance ,Defryn, Gravelote Park)	None	None	Monthly Maintenance plan & Maintenance reports with pictures
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of cemeteries maintained per month by 30/06/2025. (Phalaborwa, Lulekani, Namakgale and Gravelote)	Senior Manager Community Services	4	4	OPEX	4	4	0	4 cemeteries are maintained monthly (Phalaborwa, Lulekani, Namakgale and Gravelote)	None	None	Monthly Maintenance plan & Maintenance reports with pictures
2.4 Waste Management														
2.4.1	Protect Environment and Community Well being	Sustain the Environment	Number of Monthly Maintenance of Phalaborwa landfill site by 30/06/2025	Senior Manager Community Services	4	12	OPEX	6	6	0	Landfill site is maintained monthly as per the service level	None	None	Monthly maintenance reports as per Service Level Agreement & Landfill site Maintenance

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
											agreement.			Checklists
2.4.2	Protect Environment and Community Well being	Sustain the Environment	Number of Urban Households & Businesses with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani) by 30/06/2025	Senior Manager Community Services	12542	13265	OPEX	13265	13265	0	13265 Households & Businesses with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani)	None	None	Collection Schedule & Confirmation of waste collection by Ward Councillors
2.4.3	Protect Environment and Community Well being	Sustain the Environment	Number of rural villages with access to basic waste removal services by 30/06/2025 (Mashishimale & Makhushane)	Senior Manager Community Services	2	2	OPEX	2	2	0	2 rural villages have access to basic waste removal services. (Mashishimale & Makhushane)	None	None	Collection Schedule & Confirmation of waste collection by Ward Councillors
2.4.4	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2025	Senior Manager Community Services	334	516	OPEX	516	516	0	516 indigent Households receiving free basic waste removal service	None	None	List of Indigent Households receiving free basic waste removal

## **6.3 KPA 3: Municipal Financial Viability and Management**

KPA 3: Municipal Financial Viability and Management														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
3.1 Financial Management														
3.1.1	Good governance and administration	Good corporate governance and public participation	Number of approved budget planning schedule by 31/08/2024	Chief Financial Officer	1	1	OPEX	1	1	0	Budget Schedule was approved by Council on 25 July 2024	None	None	approved budget planning schedule and Council resolution
3.1.5	Good governance and administration	Good corporate governance and public participation	Number of Supply Chain structures / Committees members appointed by 08/07/2024	Municipal Manager	3	3	OPEX	3 (Specification, Evaluation and Adjudication)	3	0	Bid Committees were appointed on 04 July 2024. (Specification, Evaluation and Adjudication)	None	None	Appointment letters of bid committee members
3.1.6	Governance and administration	Improve financial viability	Number of movable asset verifications conducted by 30/06/2025	Chief Financial Officer	4	4	OPEX	2	2	0	First Quarterly and Second Quarterly asset verification was done	None	None	Quarterly assets verifications reports
3.1.7	Governance and administration	Improve financial viability	Number of strings uploaded using the LG Portal within 10 working days at the end of each month by 30/06/2025	Chief Financial Officer	12	12	OPEX	6	6	0	06 Monthly strings were submitted within 10 days at the end of each month.	None	None	Monthly strings Proof of submission within 10 working days.
3.1.8	Governance and administration	Improve financial viability	% of improvement in revenue collection	Chief Financial Officer	78%	80%	OPEX	72.5 %	64%	-8.5% Amount Billed R	64% revenue collected.	Culture of non-payment and high	To increase more staff that	Quarterly reports on revenue collection

KPA 3: Municipal Financial Viability and Management														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
			quarterly (improvement from 65% to 80% by 30/06/2025 budget year)							181 787 894.73 Amount Collected R 116 132 724.92		number of illegal connections  Lack of capacity to enforce credit control measures and to conduct spot checks to reduce the number of illegal connections	will assist with enforcing credit control under water and Electricity	
3.1.9	Governance and administration	Improve financial viability	% of Debt collected by 30/06/2025	Chief Financial Officer	8%	15%	OPEX	7.5%	10%	2.5%	10% Debt collected  Debt Amount R 1 119 795 651.64 Amount Collected R 116 132 724.92	None	None	Quarterly reports on debt collection
3.1.11	Good governance and administration	Improve financial viability	Amount of expenditure spent on MIG by 30/06/2025	Senior Manager Technical Services	R36 185 99 7.00	R35 283 950.00	MIG	R14 113 580	R15 512 078.46	R1 398 498.46	R15 512 078.46	None	None	MIG monitoring report/payment certificate s/Grant reconciliation
3.1.12	Good governance and administration	Good corporate governance and public participation	Submission of 2023/24 AFS to AG by 31/08/2024	Municipal Manager	1	1	OPEX	1	1	0	2023/24 Final AFS were submitted to AG on 31 August 2024	None	None	Submission letters, copy of final AFS to AG

## **6.4 KPA 4: LOCAL ECONOMIC DEVELOPMENT**



KPA 4: Local Economic Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
4.1 Job creation														
4.1.1	Economic	Promotion of local economy	Number of jobs created through capital Projects by 30/06/2025 (Temporary jobs)	Senior Manager Technical Services	84	70	CAPEX	30	32	+2	32 jobs created through capital Projects	None	None	Certified ID copies, payment registers and employment contracts
4.1.2	Economic	Promotion of local economy	Number of full-time equivalent jobs created through EPWP by 30/09/2024	Senior Manager Technical Services	63	63	OPEX	63	72	+9	72 full-time equivalent jobs created through EPWP	None	None	Certified ID copies, payment registers and employment contracts
4.1.3	Economic	Promotion of local economy	Number of LED Forums meetings held by 30/06/2025.	Senior Manager Planning and Development	4	4	OPEX	2	2	0	2 LED Forum meetings were held.	None	None	Invitations, Attendance register and minutes
4.2 Enterprise Support														
4.2.1	Economic	Promotion of local economy	Number of SMMEs supported through the municipal SCM (procurement) by 30/06/2025	Chief Financial Officer	459	200	OPEX & CAPITAL	100	248	+148	248 more SMME where supported in the first and second quarter.	None	None	System generated Expenditure report with SMMEs supported.
4.2.2	Economic	Promotion of local economy	Number of activities promoting and marketing Baphalaborwa Municipality as a tourist destination by 30/06/2025	Senior Manager Planning and Development	4	4 (Tourism month activities, Marula Activities, Rand Show, and Africa's Travel Indaba)	OPEX	1 Tourism month activities	1	0	Tourism Month Activities were held in the month of September 2024.	None	None	Invitations, Attendance register, reports

## **6.5 KPA 5: Municipal Transformation and Institutional Development**

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
5.1 Organisational Design & Human Resource														
5.1.3	Good governance and administration	Attract, develop, and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2025	Senior Manager Corporate Services	20	20	OPEX	10	46	+36	A total number of 46 prioritised vacant positions were filled.	None	None	Recruitment plan on critical positions and Appointment letters
5.3 Skills Development														
5.3.2	Good governance and administration	Attract, develop, and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2025 (1% legislation)	Senior Manager Corporate Services	R1 294 957.70	R1 827 323	OPEX	R913 661.50	R1 660 929.74	R747 268.24	A total number of ninety (90) employees were trained.  Skills audit campaign was conducted, and departments were made aware of their role in the initiation of training initiatives. The campaign has encouraged departments to take more initiatives and become more involved in the capacitation of their	None	None	Expenditure reports; implementation reports

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
											sections and departments.			
5.4 Performance Management System														
5.4.1	Good governance and administration	Good corporate governance and public participation	Number of S54&56 signing of Annual Performance Agreements by 30/07/2024 (One month after the start of each financial year	Municipal Manager	6	6	OPEX	6	6	0	All Senior Managers signed Annual Performance Agreement one month before after the start of financial year.	None	None	Copies of signed Performance Agreements with dates complying the legislated timeline& submission letters to COGHSTA.
5.4.2	Good governance and administration	Good corporate governance and public participation	Number of Individual Performance Assessments of s54&56 Managers conducted to review their performance by 30/06/2025( Mid – year/Annual)	Municipal Manager	0	2	OPEX	1 (Annual Assessment)	0	1	The 2023/24 Individual Annual scorecards have been already issued; POE files are with IA for auditing.	Assessments were not conducted due the reason that AG was still busy the audit of 2023/24.  Assessments will be scheduled after the presentation of the final audit report in the Council sitting in January 2025	2023/24 Annual Individual Assessments will be conducted in Quarter 3.	Approved Schedule of Individual Performance Assessments, Assessments records, attendance registers and Scorecards and reports

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
5.5 OHS														
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled Institutional OHS meetings held by 30/06/2025	Senior Manager Corporate Services	4	4	OPEX	2	2	0	2 Institutional OHS meetings were held	None	None	Quarterly Reports, minutes, and attendance registers

## **6.6 KPA 6: Good Governance & Public Participation**

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
6.1 Council and Executive Management														
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled Council meetings held by 30/06/2025	Senior Manager Corporate Services	16	11	OPEX	5	12	+7	5 Ordinary meetings and 7 Special meetings were held.  Note that minutes for 19/12/2024 are not signed as still waiting for approval in the next sitting.	None	None	Minutes of council meetings, attendance registers
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled Exco meetings held by 30/06/2025	Senior Manager Corporate Services	17	11	OPEX	5	11	+6	6 Ordinary meetings and 5 Special meetings were held  Note that minutes for 27/11/2024 & 19/12/2024 are not signed as still waiting for approval in the next sitting.	None	None	Minutes of EXCO meetings, attendance registers
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled MPAC meetings held as per legislation by 30/06/2025	Municipal Manager	13	4	OPEX	2	7	+5	7 meetings were held	None	None	Council Approved MPAC schedule of meetings & Attendance registers
6.1.4	Good governance and	Good corporate governance	% of MPAC quarterly Recommendations	Municipal Manager	100%	100%	OPEX	100%	100%	0%	100% MPAC recommendations were	None	None	Council Resolutions on MPAC Recommendations

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
	administration	and public participation	on approved by Council implemented by 30/06/2025								implemented			and Progress Report on the implementation of the Council Resolutions
6.1.5	Good governance and administration	Good corporate governance and public participation	Number of scheduled senior management meetings held by 30/06/2025	Municipal Manager	15	11	OPEX	6	12	+6	6 Ordinary meetings and 6 Special	None	None	Minutes of Senior Management meetings, attendance registers
6.1.6	Good governance and administration	Good corporate governance and public participation	Number of scheduled Portfolio Committee meetings held by 30/06/2025	Municipal Manager	62	55	OPEX	30	37	+7	37 Portfolio Committee meetings  X13 Corporate Services  X6 Community Services:  X6 Budget & Treasury:  X6 Planning & Development:  X6 Technical Services:	None	None	Minutes of Portfolios meetings, attendance registers
6.2 Public Participation and Ward Committees														
6.2.1	Good governance and administration	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2025.	Municipal Manager	3	4	OPEX	2	2	0	2 IDP Rep Forum meetings were held for Preparatory Phase and	None	None	Attendance registers, agendas, invitations



KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
											Analysis Phase			
6.2.2	Good governance and administration	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2025	Municipal Manager	3	4	OPEX	2	2	0	2 IDP Steering Committee meetings were held for Preparatory Phase and Analysis Phase	None	None	Attendance registers, agendas, invitations
6.2.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled and convened ward Committee meetings per ward by 30/06/2025. (Functionality of ward committees)	Municipal Manager	288	209	OPEX	95	114	+19	All 19 Wards Committees convened monthly meetings as per the schedule	None	None	Minutes, attendance register, and Consolidated Ward Committee Report
6.2.4	Good governance and administration	Good corporate governance and public participation	Number of quarterly Mayoral Imbizos and public participation by 30/06/ 2025	Municipal Manager	4	4	OPEX	2	2	0	X2 Mayoral Imbizo were conducted as follows:  Makhoma Sports ground 16/08/2024  Selwane Sports Ground 15/11/2024	None	None	Public notices, attendance register and Community Inputs report.
6.2.5	Good governance and administration	Good corporate governance and public participation	% of complains resolved by 30/06/2025	Senior Manager Technical Services	72%	100%	OPEX	100%	79% Complains were resolved by end	-21%	Outstanding reported cases	Critical vacancies in the Technical Services	Fast-tracking of appointment of critical vacancies.	Complains Register.

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections					Evidence Required	
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges		Interventions
		n							December 2024.			department, ageing infrastructure leading to	Refurbishment of infrastructure	
6.3 Corporate Governance														
6.3.1	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee meetings held by 30/06/2025	Municipal Manager	13	7	OPEX	4	5	+1	1 extra meeting was held to consider AGSA Engagement Letter after new AC members were appointed.	None	None	Copies of approved minutes, attendance registers
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee meetings held by 30/06/2025	Municipal Manager	24	24	OPEX	12	17	+5	More meetings were held to monitor the AGSA audit.  8 Exco Audit Steering committee were held  9 Management Audit Steering Committee meetings held.	None	None	Approved minutes and attendance registers. (Exco and Management)
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan by 30/06/2025	Chief Executive Audit	91%	100%	OPEX	50%	51%	+1%	2 engagements were added due to FRP.	None	None	Audit Committee Report with progress on Internal Audit Plan & Council Resolution
6.3.6	Good governance and	Good corporate governance	% Implementation of Internal	Municipal Manager	86%	90%	OPEX	90%	15%	-75%	None	The new audit findings for	Workshops are arranged	Internal Audit Institutional Follow-up Report

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
	administration	and public participation	Audit Action Plan by 30/06/2025									the previous year were loaded on the Follow-up template	with each department and IA to assist in attending to findings.	
6.3.7	Good governance and administration	Good corporate governance and public participation	Number of Audit Committees Reports presented to Council by 30/06/2025	Chief Executive Audit	5	4	OPEX	2	4	+2	4 Audit Committee Reports were presented to Council	None	None	Audit Committee Reports and Council Resolution
6.3.8	Good governance and administration	Good corporate governance and public participation	% implementation of Audit Committee Resolutions	Municipal Manager	95%	100%	OPEX	100%	83%	-17%	Management is currently implementing resolutions amounting to 17%	Some resolutions require investigation by management.	Implementation is in progress.	Audited Audit Committee Institutional Resolution Register
6.3.9	Good governance and administration	Good corporate governance and public participation	% of Community satisfaction with public services by 30/10/2024	Municipal Manager	48%	100%	OPEX	100%	55% Satisfied	45% Dissatisfied	The purpose of the study was to get the public's perception of municipal services with the view to inform decision making in developing future municipal plans.	Poor provision of service delivery (water & sanitation, roads, maintenance of parks, waste removal)	The report was presented during strategic planning session to add value in decision for future planning	Community Satisfaction Survey Report
6.3.10	Good governance and administration	Good corporate governance and public participation	Submission of 2023/24 Annual Performance Report to AG by	Municipal Manager	1	1	OPEX	1	1	0	2023/24 Annual Performance report was submitted to AG on 31	None	None	Submission letters, copy of final Annual Performance Report

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
			31/08/2024								August 2024			
6.3.12	Good governance and administration	Good corporate governance and public participation	% of implementation AG Action Plan by 30/06/2025	Municipal Manager	54%	80%	OPEX	80%	71%	-9%	10 findings that constitute 29% are internal controls matters that are still in progress		Management is currently attending to the 10 findings.	Audited AG Action Plan
6.3.13	Good governance and administration	Good corporate governance and public participation	Number of Local Labour Forum meetings convened by 30/06/2025	Senior Manager Corporate Services	2	11	OPEX	5	4	-1	4 Local Labour Forum meetings were held	One meeting was not held due to Non formation of a quorum to proceed with the meeting	None	LLF minutes, invitations, and attendance register.
6.4 Risk Management, Fraud & Anti-Corruption														
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of Institutional Risk Management Committee meetings held by 30/06/2025	Municipal Manager	4	4	OPEX	2	2	0	2 Institutional Risk Management Committee Meetings were held.	None	None	Minutes of the Risk Committee meeting and attendance register
6.4.4	Good governance and administration	Good corporate governance and public participation	Number of reports on the % of fraud and corruption cases reported and investigated within 30 working days by 30/06/2025	Municipal Manager	No case reported	100%	OPEX	100%	N/A	N/A	No Fraud & Corruption cases were reported.	None	None	Case register and Investigation reports
6.5 HIV/AIDS														
6.5.1	Good governance	Provision of sustainable	Number of outreach	Municipal Manager	13	3	OPEX	2	2	0	Outreach programmes	None	None	Outreach programmes

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
	and administration	integrated infrastructure and services	programmes conducted within Ba-Phalaborwa Municipality by 30/06/2025					Mandela Day event  World Aids Day event			were conducted as follows:  Mandela Day event: 18 & 26 /07/2024  World Aids Day event: 29/11/2024			report Attendance registers Invitations Agenda
6.6 Security management														
6.6.1	Governance and Administration	Good corporate governance and public participation	Number of Security Management reports for Safeguarding of Council Assets by 30/06/2025	Municipal Manager	4	4	OPEX	2	4	+2	Monthly reports for July - August September and October were submitted to council	None	None	Security Management Reports & Council Resolution
6.7 Disaster Management														
6.7.1	Governance and Administration	Good corporate governance and public participation	Number of disaster awareness campaigns conducted by 30/06/2025	Municipal Manager	14	4	OPEX	2	3	+1	3 disaster awareness campaigns were conducted.	None	None	Invitations, Attendance registers and disaster awareness conducted reports
6.9 Integrated Development planning														
6.9.1	Governance and Administration	Good corporate governance and public participation	Number of reviewed IDP/Budget/PMS/MPAC Framework and Process Plan approved by 31/07/2024	Municipal Manager	1	1	OPEX	1	1	0	2025/26 IDP/Budget/PMS/MPAC Framework and Process Plan was reviewed and approved by Council.	None	None	Approved IDP/Budget/PMS/MPAC Framework and Process Plan and Council Resolution
6.10 Communication														

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								Mid -Year target (1 Jul – 31 Dec 24)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website in accordance with legislation checklist by 30/06/2025	Municipal Manager	100%	100%	OPEX	100%	100%	0%	The Checklist on the website is in accordance with the legislation.	None	None	Legislation Checklist, Proof of submission to IT
6.10.3	Governance and Administration	Advance good corporate governance	Number of Local Communicators Forum held by 30/06/2025	Communication manager	4	4	OPEX	2	2	0	2 Local Communicators Forum Meetings were held as	None	None	Invitations, Minutes, and attendance registers

## **7.1 Capital Projects per Responsible Manager**

Responsible Manager	Project Name	Total Capital Budget	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2024/25					
						Mid -Year 01 Jul – 31 Dec 2024 Target	Mid -Year Actual Performance	Remarks	Challenges	Corrective measures	Evidence required
Internally funded											
Senior Manager Technical	Upgrade of road from gravel to Tar: Tambo Phase 2	R6 720 000.00	01/07/24	30/06/25		Completion	The project is completed  R6 719 462.65	None	None	None	Completion certificate
Waste Management											
Senior Manager Planning and Development	Establishment Cemetery at Gravelotte	R1 000 000.00	01/07/24	30/06/25	18	Advertisement, Appointment  Conduct Specialised Studies	The services provider has submitted the application for subdivision and rezoning application of establishment of cemetery to the Municipality	None	None	None	Advert and appointment. Specialised studies report Receipt of application and Proof of submission to Tribunal Expenditure report
Senior Manager Community Services	Development of Phalaborwa new landfill site Phase 1	R5 000 000.00	01/07/24	30/06/25	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16	Evaluation, Adjudication,  Appointment of contractor and Handover of the site	Specification committee has been appointed and will sit on the 22 of January 2025	None	None	None	Advertisement, Appointment letters, Progress Reports, Completion certificate, Expenditure report
Senior Manager Community Services	Procure a trailer for refuse collection enhancement	R200 000.00	01/07/24	30/06/25	All	Advertisement  Appointment of the service provider	Trailer for refuse collection has been purchased by SCM	None	None	None	Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note



Senior Manager Community Services	Procure LDV bakkie for environmental law enforcement	R600 000.00	01/07/24	30/06/25	All	Advertisement  Appointment of the service provider	Still waiting for Fleet Management Section to draft specification and procure a bakkie	None	None	None	Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note
Senior Manager Community Services	Procure Roadblock trailer fully fitted	R425 000.00	01/07/24	30/06/25	All	Advertisement  Appointment of the service provider	None	Project will not be implemented as the project has been determined to have less impact on service delivery given that it is not friendly during unfavourable weather conditions	None	To Budget for a fully fitted Combi	Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note
<b>Office Furniture and Equipment</b>											
Senior Manager Corporate	Purchase of office Furniture & Equipment	R 1 700 000. 00	01/07/24	30/06/25		Appointment of the service provider	Current Spent R1354,998.50  Budget Less Actual: R345,001.50	None	None	None	Request for purchase and Payment certificate, Expenditure report
<b>Integrated National Electrification Projects (INEP)</b>											
Senior Manager Technical	Electrification of new villages within Ba-Phalaborwa Municipality as per DMRE's approval.	R4 814 000.00	01/07/24	30/06/25	All	Construction with the completion of the following key deliverable: 1. Completion of HV structures for 235 household connections	HV and MV structures are still under construction their Physical progress by end of December 2024 is at 35%. Expenditure: R1 925 600	None	None	None	Progress Reports, Completion certificate (only in 4 <sup>th</sup> Quarter), Expenditure report

						2. Completion of the MV structures for 235 household connections					
Senior Manager Technical	Upgrading of Benfarm phase 2	R 4 037 446.27	01/07/24	30/08/24	3	Completion	Concrete works are being finalized  Expenditure: R1 411 089.06	None	None	None	Completion certificate certificate, Expenditure report
Senior Manager Technical	Refurbishment of Namakgale stadium	R10 837 178.65	01/07/24	30/06/25	4&5	Construction with the following key deliverable:  1. Completion of the soccer pitch, change rooms  2. Completion of the top soiling and grassing, paving and parking	85% physical progress	None	Contractor terminated due to poor performance	The municipality is in a process of advertising for procurement of a new contractor	Progress Reports, completion certificate (at 4 <sup>th</sup> quarter), Expenditure report
Senior Manager Technical	Installation of stormwater culverts at Mashishimale to Lejori, Makhushane, Humulani and Lulekani	R500 000	01/07/24	30/07/24	2,10.16,16	Completion	Installation of Lulekani culvert is completed and under defects liability period	None	None	None	Completion certificate certificate, Expenditure report
Senior Manager	Selwane sports complex	R 937 660.67	01/07/24	30/07/24	17&18	Completion	Project is completed	None	None	None	Completion certificate certificate, Expenditure

Technical							R0 payment				report
Senior Manager Technical	Upgrading of Honeyville to Dinoko Sebera from gravel to paving	R 6 687 241	01/07/24	30/06/27	2,9	1. Appointment of Consulting Engineering company, detailed design report. 2. Appointment of the contractor and site hand over	Contractor has been appointed and has established site and procured material	None	None	None	Appointment letters, detailed design report, Progress Reports, Expenditure report
Senior Manager Technical	Upgrading of gravel to paving from Aubrey carwash via cemetery to Kanana	R 5 384 423.41	01/07/24	30/06/26	2	1. Appointment of Consulting Engineering company, detailed design report. 2. Appointment of the contractor and site hand over	Contractor has been appointed and has established site and procured material	None	None	None	Appointment letters, detailed design report, Progress Reports, Expenditure report BEC and BAC minutes
Senior Manager Technical	Installation of stormwater culvert at Tension Pilusa graveyard	R 6 900 000.00	01/07/24	30/06/25	8	1. Appointment of Consulting Engineering company, detailed design report. 2. Appointment of the contractor and site hand over	Contractor has been appointed and has started with recruitment and demolition of the existing culvert structure	None	None	None	Appointment letters, detail design report, Progress Reports, expenditure report, completion certificate (only at 4 <sup>th</sup> quarter) BEC and BAC minutes

# Assessment for service providers

## Ratings

Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
COMMUNITY AND SOCIAL SERVICES										
Provision of service to the waste disposal site in Ba-Phalaborwa	Compaction, excavation and hauling of gravel material for cover in the landfill site	Mamayila Trading and Enterprise	Ba-Phalaborwa Municipality	01 October 2022	31 September 2025	11 631 483,34	There is daily operation done according to the requirements of landfill site license.	ack of cover/soil material to conduct daily covering and compaction.  Building Rubbles are utilised as cover materials at the landfill.  Two landfill equipment's were working according to license requirements	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
CORPORATE SERVICES										
Rental Installation and maintenance of VoIP for 3 years	Provision of Telephone System	Mabapa Technologies	Ba-Phalaborwa Municipality	01 August 2024	31 July 2029	R2 371 875.00	VoIP is enabled and all municipal offices are installed with IP phones	None	Very Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Rental of Multifunction Printer	Supply , maintenance and support of Multi-function	DIDO September	Ba-Phalaborwa Municipality	01 July 2022	30 June 2027	R1 245 735.69	Labour-saving devices are installed at main offices and remote offices	The machines breaks regularly and the delay in replacing the fault parts.	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Provision of 42 Cllr Laptops	Supply, and maintenance of Tools of trade to Cllrs	Yellow Solutions	Ba-Phalaborwa Municipality	01 April 2022	30 March 2027	R1 240 000.00	42 Laptops supplied to the Municipality	3 Laptops where Physically damaged and we replaced by the Services Provider	Good	Signed Service Level Agreement.  Singed

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
										Inception report with milestones and evidence
Provision Data and Cellophanes	Supply of Data to BPM officials and Councillors	Vodacom and MTN	Ba-Phalaborwa Municipality	April 2024	February 2026	R1 539 334.00	Data and Voice Service Provided to Municipal Officials	None	Very Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
<b>TECHNICAL SERVICES</b>										
Upgrading of Benfarm Phase 2	Upgrading of road from gravel to tar	Risima project managers	MIG	14 November 2022	02 August 2024	R4 037 445.27	Project reached practical completion	Slow delivery of concrete by Mopani group	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Refurbishment of Namakgale stadium	Refurbishing of stadium	TP Noko	MIG	01 March 2021	N/A	R10 837 178.65	Activities were seized due	Contractor has been terminated due to non-performance. A new contractor to be appointed to complete outstanding scope	Poor	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Installation of stormwater culvert in Lulekani	Constrction of stormwater culvert bridge	Moreje construction	MIG	24 August 2023	30 May 2024	R500 000.00	Project has reached practical completion		Good	Signed Service Level Agreement.

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
										Singed Inception report with milestones and evidence
Selwane sports complex	Upgrading of stadium	Nandzu trading	MIG	25 April 2017	30 March 2022	R937 660.67	Project is complete	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Upgrading of Honeyville to Dinoko Sebera road	Upgrading from gravel to block paving	Nghilazi	MIG	20 December 2024	22 December 2025	R6 687 241	Project is on construction stage	None	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Upgrading of Aubrey carwash to Kanana via cemetery road	Upgrading from gravel to block paving	TBA	MIG	20 December 2024	22 December 2025	R5 384 423.41	Project is construction stage	None	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
Installation of stormwater culverts at Tension Pilusa	Construction of stormwater culvert bridge	TBA	MIG	18 December 2024	21 March 2025	R6 900 000	Project is construction stage	None	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
<b>PLANNING AND DEVELOPMENT</b>										
Supplementary valuation	Conduct municipal SV6	DDP Valuers	Internal	December 2018	June 2025	150 000	Ongoing	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence.
Conducting General Valuation Roll For 20252030	Conduct a new General valuation roll for 2025-2030	LUTENDO GROUP	Internal	February 2024	June 2025	3 000 000	Draft Valuation roll submitted.	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
GIS Link With Financial System	Migration TPAMS IDP Dashboard Billing Viewer	ESRIE	Internal	May 2024	June 2025	1 196 000	Linking the Finance system information with the GIS System	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and



Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
										evidence
Housing Sector Plan	Develop Ba-Phalaborwa Housing Sector Plan	ELMON CONSULTING	Internal	May 2024	June 2025	600 000	Draft Housing Sector Plan Submitted	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Establishment Of Gravelotte Cemetery	Layout plan for new cemetery in Gravelotte	Khanani Town Planning Consultant	Internal	February 2024	June 2025	1 000 000	Logding and application submitted to Municipality	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
<b>BUDGET AND TREASURY</b>										
AFS Preparation	AFS preparation and Fixed asset register compilation	SEMPRO CONSULTING	Own funding	01 July 2024	30 June 2027	R9 997 000.00  Current budget <b>R2 600 000.00</b>	Submitted all the AFS before the prescribed cut-off date.	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
VAT REVIEW AND RECOVERY	VAT Review and Recovery	SEMPRO CONSULTING	Own funding	20 April 2022	20 April 2025	8.5% of the collected amount  Current Budget <b>R1 200 00.00</b>	The service provider is submitting VAT 201s on time and they have managed to collect an amount of <b>R57 713 848.64</b> from the beginning	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
							of the contract			and evidence
Debt Collection	Provision of debt collection services for Ba-Phalaborwa Municipality for a period of three (3) years	Noko Maimela	Own funding	June 2022	June 2025	8.5 % of the collected amount.  Current budget <b>R 1500 000.00</b>	The performance is not good	1.Low collection on consumer debtors, they have requested the municipality to assist them with the restriction/disconnection of water and the municipality was unable to assist due to capacity on the technical aspect.  2.They should have Site offices in the remote areas that they were given to collect, to be able to interact with the customers.  3. Untraceable accounts, name changes on accounts, deceased accounts and dispute accounts.	Poor	Signed Service Level Agreement.  Signed Inception report with milestones and evidence
Prepaid Electricity Vending	Selling Prepaid Electricity Tokens	CIGICELL	Own funding	March 2023	February 2025	% excluding VAT of the amount collected.  Current budget <b>R1 200 000.00</b>	Still performing well	No issues	Very Good	Signed Service Level Agreement.  Signed Inception report with milestones

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
										and evidence
Meter reading	Reading Water & Electricity Meters	SEMS	Own funding	November 2022	October 2024	R2 600 000.00  <b>R2 000 000.00</b> for water readings <b>-R600 000.00</b> for electricity readings	Still progressing well	Service Provider stopped taking readings due to non - payments. Budget issues to be resolved	Good	Signed Service Level Agreement.  Signed Inception report with milestones and evidence
<b>MUNICIPAL MANAGER OFFICE</b>										
Outsource of Internal Audit services	Implementation of Internal Audit Plan	Thabi Consulting	Internal	16 February 2024	16 February 2027	R2 872 049.60	The following engagements were planned for Co-sourcing with the service provider for 1 <sup>st</sup> Quarter: AFS Review IT Follow-up Review IT Governance Review IT security Review. All projects were conducted according to plan and presented to AC. Skills transfer was implemented on all projects.  No projects allocated to Thabi Consulting in the 2 <sup>nd</sup> Quarter.	None	Good	SLA, Engagement Allocation to Service Provider, Confirmation of completion of the Engagements and Skills Transfer Report.
Implementation of Global	Implementation of Global	SAMBA Solutions	Internal	05/08/2024	05/01/2025	R465 000	The draft policies were submitted to	None	Good	SLA, Progress

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
Internal Audit Standards	Internal Audit Standards						<p>CAE and AC. Policies were approved by the Ac on the 31 October 2024 and Council.</p> <p>Training manuals were provided to all Internal Audit Staff on the 10<sup>th</sup> of December 2024.</p> <p>Internal Audit Staff were trained on the 09-10 December 2024.</p> <p>Closeout report was issued on the 11 December 2024.</p>			<p>report.</p> <p>Training of Internal Audit Staff Attendance Register.</p> <p>Training Manual Distribution Register.</p> <p>Training Manual.</p>
Security	Guarding Services	The A Team Task Force	External	06/09/2024	01/02/2025	R10 200 000	Provision of Security Guarding Services and Monitoring of Alarms for the period of 06 Month	None	Good	SLA Progress Report

## **PART 2: 2024/25 MID-YEAR BUDGET PERFORMANCE**

### **1. INTRODUCTION**

In terms of Section 72 of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) state that the Accounting Officer must by 25 January of each year assess the budget and performance of the Municipality during the first half of the financial year. A report on such assessment must in terms of section 72 (1) (b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury.

### **2. MID TERM EXPENDITURE REPORT FOR THE FY2024/25**

An assessment of the budget performance of the municipality was, as required in terms of Section 72 of the MFMA, performed and was also reported to the Executive Mayor. The assessment of the mid-year performance necessitated an adjustment budget as a result of the spending on the first six months of the financial year on both the operating budget as well as the capital budget.

### **3. STATEMENT OF FINANCIAL PERFORMANCE INFORMATION**

The summary of the financial performance and position against the budget projection for the period ending December 2024 is as follows:

- (a) The year-to-date revenue generated amounts to R387.6 million which equates to 50% of total revenue budget;
- (b) The year-to-date operating expenditure incurred amounts to R297.2 million which equates to 36% of total operating expenditure budget;
- (c) The capital expenditure incurred year to date incurred amounts to R 7,9 million which equates to 35,7% of the total capital expenditure budget;
- (d) The cash and cash equivalents as at 31 December 2024 amounts to R66.6million.

To enable better analysis and review of the budget performance and the financial state of affairs of the municipality, the following schedules and narratives are provided.

#### **3.1.1 OPERATING REVENUE AND EXPENDITURE PERFORMANCE**

**LIM334 Ba-Phalaborwa - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December**

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity		117 658	197 916	—	13 056	72 108	98 958	(26 850)	-27%	197 916
Service charges - Water		—	—	—	—	—	—	—	—	—
Service charges - Waste Water Management		—	—	—	—	—	—	—	—	—
Service charges - Waste management		20 167	21 914	—	1 781	10 428	10 957	(529)	-5%	21 914
Sale of Goods and Rendering of Services		795	784	—	71	718	392	326	83%	784
Agency services		13 388	6 888	—	—	17	3 444	(3 427)	-100%	6 888
Interest		—	—	—	—	—	—	—	—	—
Interest earned from Receivables		14 251	18 470	—	913	5 307	9 235	(3 929)	-43%	18 470
Interest from Current and Non Current Assets		5 120	5 394	—	676	3 235	2 697	—	—	5 394
Dividends		—	—	—	—	—	—	—	—	—
Rent on Land		—	—	—	—	—	—	—	—	—
Rental from Fixed Assets		342	285	—	18	258	142	115	81%	285
Licence and permits		—	—	—	—	—	—	—	—	—
Operational Revenue		497	8 186	—	48	103	4 093	(3 990)	-97%	8 186
<b>Non-Exchange Revenue</b>		—	—	—	—	—	—	—	—	—
Property rates		127 740	194 706	—	17 389	99 709	97 353	2 356	2%	194 706
Surcharges and Taxes		—	—	—	—	—	—	—	—	—
Fines, penalties and forfeits		280	1 438	—	—	—	719	(719)	-100%	1 438
Licence and permits		4 296	6 445	—	—	18	3 223	(3 205)	-99%	6 445
Transfers and subsidies - Operational		215 659	223 212	—	72 504	165 554	111 606	53 948	48%	223 212
Interest		34 468	47 632	—	3 254	18 996	23 816	(4 820)	-20%	47 632
Fuel Levy		—	—	—	—	—	—	—	—	—
Operational Revenue		—	—	—	—	—	—	—	—	—
Gains on disposal of Assets		87	—	—	—	—	—	—	—	—
Other Gains		—	—	—	—	—	—	—	—	—
Discontinued Operations		—	—	—	—	—	—	—	—	—
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>554 748</b>	<b>733 271</b>	<b>—</b>	<b>109 709</b>	<b>376 451</b>	<b>366 636</b>	<b>9 815</b>	<b>3%</b>	<b>733 271</b>
<b>Expenditure By Type</b>										
Employee related costs		167 310	211 878	—	15 631	87 285	105 939	(18 654)	-18%	211 878
Remuneration of councillors		16 987	18 067	—	1 434	8 261	9 033	(772)	-9%	18 067
Bulk purchases - electricity		116 160	155 868	—	12 189	74 872	77 934	(3 062)	—	155 868
Inventory consumed		46 282	24 104	—	2 086	11 858	22 244	(10 386)	—	24 104
Debt impairment		—	105 500	—	—	—	52 750	(52 750)	-100%	105 500
Depreciation and amortisation		43 073	83 646	—	7 296	41 019	41 823	(804)	-2%	83 646
Interest		22 902	20 552	—	—	—	10 276	(10 276)	-100%	20 552
Contracted services		75 829	78 607	—	3 539	25 173	39 819	(14 646)	-37%	78 607
Transfers and subsidies		10 676	1 076	—	—	38	538	(500)	-93%	1 076
Irrecoverable debts written off		258 191	—	—	—	—	—	—	—	—
Operational costs		58 958	115 540	—	7 745	48 677	57 755	(9 078)	-16%	115 540
Losses on Disposal of Assets		—	—	—	—	—	—	—	—	—
Other Losses		223	—	—	—	—	—	—	—	—
<b>Total Expenditure</b>		<b>816 591</b>	<b>814 838</b>	<b>—</b>	<b>49 920</b>	<b>297 183</b>	<b>418 111</b>	<b>(120 928)</b>	<b>-29%</b>	<b>814 838</b>
<b>Surplus/(Deficit)</b>		<b>(261 843)</b>	<b>(81 567)</b>	<b>—</b>	<b>59 789</b>	<b>79 268</b>	<b>(51 475)</b>	<b>130 743</b>	<b>(0)</b>	<b>(81 567)</b>
Transfers and subsidies - capital (monetary allocations)		49 065	40 098	—	5 233	11 110	20 049	(8 939)	(0)	40 098
Transfers and subsidies - capital (in-kind)		51 703	—	—	—	—	—	—	—	—
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>(161 075)</b>	<b>(41 469)</b>	<b>—</b>	<b>65 022</b>	<b>90 378</b>	<b>(31 426)</b>			<b>(41 469)</b>
Income Tax		—	—	—	—	—	—	—	—	—
<b>Surplus/(Deficit) after income tax</b>		<b>(161 075)</b>	<b>(41 469)</b>	<b>—</b>	<b>65 022</b>	<b>90 378</b>	<b>(31 426)</b>			<b>(41 469)</b>
Share of Surplus/Deficit attributable to Joint Venture		—	—	—	—	—	—	—	—	—
Share of Surplus/Deficit attributable to Minorities		—	—	—	—	—	—	—	—	—
<b>Surplus/(Deficit) attributable to municipality</b>		<b>(161 075)</b>	<b>(41 469)</b>	<b>—</b>	<b>65 022</b>	<b>90 378</b>	<b>(31 426)</b>			<b>(41 469)</b>
Share of Surplus/Deficit attributable to Associate		—	—	—	—	—	—	—	—	—
Intercompany/Parent subsidiary transactions		—	—	—	—	—	—	—	—	—
<b>Surplus/ (Deficit) for the year</b>		<b>(161 075)</b>	<b>(41 469)</b>	<b>—</b>	<b>65 022</b>	<b>90 378</b>	<b>(31 426)</b>			<b>(41 469)</b>

### 3.1.2 THE TABLE REFLECTS THE OPERATING REVENUE AND EXPENDITURE PERFORMANCE PER DEPARTMENT

LIM334 Ba-Phalaborwa - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06										
Vote Description	Ref	2023/24 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>	1									
Vote 1 - Executive and Councillors		—	—	—	—	—	—	—		—
Vote 2 - Budget and Treasury Office		432 151	481 149	—	93 042	284 319	240 575	43 744	18.2%	481 149
Vote 3 - Corporate Services		647	285	—	18	389	142	246	172.9%	285
Vote 4 - Community and Social Services		14 263	8 105	—	35	196	4 053	(3 857)	-95.2%	8 105
Vote 5 - Planning and Development Services		284	275	—	22	388	137	251	182.3%	275
Vote 6 - Technical Services		208 172	283 555	—	21 825	102 270	141 777	(39 507)	-27.9%	283 555
Vote 7 - [NAME OF VOTE 7]		—	—	—	—	—	—	—		—
Vote 8 - [NAME OF VOTE 8]		—	—	—	—	—	—	—		—
Vote 9 - [NAME OF VOTE 9]		—	—	—	—	—	—	—		—
Vote 10 - [NAME OF VOTE 10]		—	—	—	—	—	—	—		—
Vote 11 - [NAME OF VOTE 11]		—	—	—	—	—	—	—		—
Vote 12 - [NAME OF VOTE 12]		—	—	—	—	—	—	—		—
Vote 13 - [NAME OF VOTE 13]		—	—	—	—	—	—	—		—
Vote 14 - [NAME OF VOTE 14]		—	—	—	—	—	—	—		—
Vote 15 - [NAME OF VOTE 15]		—	—	—	—	—	—	—		—
<b>Total Revenue by Vote</b>	2	<b>655 516</b>	<b>773 369</b>	<b>—</b>	<b>114 942</b>	<b>387 561</b>	<b>386 685</b>	<b>877</b>	<b>0.2%</b>	<b>773 369</b>
<b>Expenditure by Vote</b>	1									
Vote 1 - Executive and Councillors		70 287	92 665	—	6 286	34 698	46 832	(12 135)	-25.9%	92 665
Vote 2 - Budget and Treasury Office		336 818	148 886	—	5 483	44 146	76 443	(32 297)	-42.3%	148 886
Vote 3 - Corporate Services		61 001	87 700	—	4 436	34 975	43 850	(8 875)	-20.2%	87 700
Vote 4 - Community and Social Services		43 091	126 031	—	7 308	36 241	63 207	(26 966)	-42.7%	126 031
Vote 5 - Planning and Development Services		16 570	34 314	—	2 624	8 905	17 157	(8 253)	-48.1%	34 314
Vote 6 - Technical Services		288 824	325 242	—	23 783	138 219	170 621	(32 402)	-19.0%	325 242
Vote 7 - [NAME OF VOTE 7]		—	—	—	—	—	—	—		—
Vote 8 - [NAME OF VOTE 8]		—	—	—	—	—	—	—		—
Vote 9 - [NAME OF VOTE 9]		—	—	—	—	—	—	—		—
Vote 10 - [NAME OF VOTE 10]		—	—	—	—	—	—	—		—
Vote 11 - [NAME OF VOTE 11]		—	—	—	—	—	—	—		—
Vote 12 - [NAME OF VOTE 12]		—	—	—	—	—	—	—		—
Vote 13 - [NAME OF VOTE 13]		—	—	—	—	—	—	—		—
Vote 14 - [NAME OF VOTE 14]		—	—	—	—	—	—	—		—
Vote 15 - [NAME OF VOTE 15]		—	—	—	—	—	—	—		—
<b>Total Expenditure by Vote</b>	2	<b>816 591</b>	<b>814 838</b>	<b>—</b>	<b>49 920</b>	<b>297 183</b>	<b>418 111</b>	<b>(120 928)</b>	<b>-28.9%</b>	<b>814 838</b>
<b>Surplus/ (Deficit) for the year</b>	2	<b>(161 075)</b>	<b>(41 469)</b>	<b>—</b>	<b>65 022</b>	<b>90 378</b>	<b>(31 426)</b>	<b>121 804</b>	<b>-387.6%</b>	<b>(41 469)</b>

❖ It should be noted that Departmental expenditure are within projected budget as at 31 December 2024

### 3.1.3 CASH FLOW MANAGEMENT

Description	Bank Name	Closing balance as at 31 December 2024
<b>Main account</b>		
	Standard Bank-Main Account	21 606 735.98
<b>Call Accounts</b>		
	CALL ACCOUNT 0001	37 298 694.24
	CALL ACCOUNT 0002	19 449 138.19
	CALL ACCOUNT 0004	8 260 636.01
	CALL ACCOUNT 0005	445 931.04
	ABSA CALL-001	1 135.05
	ABSA CALL-002	151 614.87
		<b>65 607 149.40</b>
<b>Traffic Account</b>		
	Traffic Account	1 012 846.48
	<b>Cash and Cash Equivalent</b>	<b>66 619 995.88</b>

- ❖ The municipality close with the balance of R66,6 million which consists of Main account, call deposit accounts and traffic account.



### 3.1.4 CAPITAL ASSETS INCURRED

Account Descriptions	July to December	December Actuals	Budget Amount	Budget Less Actual	Budget Less Actual Less Comm	% of the Year to date
Procure a trailer for refuse collection enhancement	0.00	0.00	200 000.00	200 000.00	200 000.00	0%
PROCURE OF LDV BAKKIE FOR ENVIRONMENTAL LAW ENFORCEMENT	0.00	0.00	600 000.00	600 000.00	600 000.00	0%
Procure Roadblock trailer fully fitted	0.00	0.00	425 000.00	425 000.00	425 000.00	0%
Development of Phalaborwa new landfill site Phase2	0.00	0.00	5 000 000.00	5 000 000.00	5 000 000.00	0%
Office Furniture and Equipment - Admin	1 354 998.50	392 900.00	1 700 000.00	345 001.50	345 001.50	80%
Selwane Sports Complex Own Fund and MIG	0.00	0.00	937 661.00	937 661.00	937 661.00	0%
Refurbishment of Namakgale Stadium	0.00	0.00	10 837 179.00	10 837 179.00	10 837 179.00	0%
CONSTRUCTION OF OVERHEAD LINE FROM EXT 6 TO SPAR	0.00	0.00	3 200 000.00	3 200 000.00	3 200 000.00	0%
ELECTRIFICATION OF VILLAGES	1 730 744.47	1 109 074.48	4 814 000.00	3 083 255.53	3 083 255.53	36%
Establishment of new cemetery in Gravelotte	386 550.00	0.00	1 000 000.00	613 450.00	613 450.00	39%
Installation of stormwater culverts in mashishimale Lejori, makhushane, Lulekani access bridge to cemeteries and Humulani access bridge to cemetery	258 487.84	0.00	500 000.00	151 930.49	151 930.49	52%
UPGRADING OF ROADS FROM GRAVEL TO TAR IN BENFARM AREA	1 227 033.97	0.00	4 037 446.00	2 810 412.03	2 810 412.03	30%
BENFARM UPGRADING OF STREETS FROM GRAVEL TO TAR 2.3	5 843 011.00	0.00	6 720 000.00	876 989.00	876 989.00	87%
Installation of stormwater culvert at Tension Pilusa graveyard	1 146 605.45	818 048.00	6 900 000.00	5 753 394.55	5 753 394.55	17%
Construction of trapezoidal concrete drain (160m)at Potgiter stream	0.00	0.00	850 000.00	850 000.00	850 000.00	0%
Upgrading of Honeyville to Dinoko Sebera from gravel to tar	5 711 031.08	4 154 355.00	6 687 241.00	976 209.92	976 209.92	85%
Upgrading of gravel to asphalt from Aubrey carwash via cemetery to Kanana	3 697 606.74	2 579 000.00	5 384 423.00	1 686 816.26	1 686 816.26	69%
	<b>21 356 069.05</b>	<b>9 053 377.48</b>	<b>59 792 950.00</b>	<b>38 347 299.28</b>	<b>38 347 299.28</b>	<b>36%</b>

## 3.2 GRANT MANAGEMENT

### 3.2.1 Grant Received

The table below depicts the amount and the date that the payments were made into the municipality's bank account.

BA- PHALABORWA LOCAL MUNICIPALITY							
GRANT RECONCILIATION AS AT 31 DECEMBER 2024							
VOTE NUMBER	EQUITABLE SHARE	FMG	MIG	INEP	EPWP	LG SETA	TOTAL
BUDGET	216 586 000	3 000 000	37 141 000	4 814 000	1 769 000	-	263 310 000
ADJUSTMENT BUDGET	-	-	-	-	-	-	-
TOTAL BUDGET	216 586 000	3 000 000	37 141 000	4 814 000	1 769 000	-	263 310 000
UNSPENT GRANT							-
RECEIVED TO DATE	162 100 000	3 000 000	26 141 000	2 000 000	1 239 000	130 843	194 610 843
VARIANCE	54 486 000	-	11 000 000	2 814 000	530 000	- 130 843	68 699 157
RECEIVED TO DATE IN %	75	100	70	42	70	#DIV/0!	74
GRANT INCOME	162 100 000	3 000 000	26 141 000	2 000 000	1 239 000	130 843	194 610 843
2024 July	90 244 000	-	20 141 000	2 000 000	-	54 813	112 439 813
2024 August		3 000 000			443 000		3 443 000
2024 September			6 000 000				6 000 000
2024 October						76 029	76 029
2024 November							-
2024 December	71 856 000				796 000		72 652 000
2025 January							-
2025 February							-
2025 March							-
2025 April							-
2025 May							-
2025 June							-

❖ An amount of R194,5 million which represent 74% of all grants budgeted for has been received as at 31 December 2024.

### 3.2.2 Grant Payment Allocation

BA- PHALABORWA LOCAL MUNICIPALITY						
GRANT RECONCILIATION AS AT 31 DECEMBER 2024						
VOTE NUMBER	EQUITABLE SHARE	FMG	MIG	INEP	EPWP	TOTAL
BUDGET	216 586 000	3 000 000	37 141 000	4 814 000	1 769 000	263 310 000
ADJUSTMENT BUDGET	-	-	-	-	-	-
<b>TOTAL BUDGET</b>	<b>216 586 000</b>	<b>3 000 000</b>	<b>37 141 000</b>	<b>4 814 000</b>	<b>1 769 000</b>	<b>263 310 000</b>
UNSPENT GRANT						-
RECEIVED TO DATE	162 100 000	3 000 000	26 141 000	2 000 000	1 239 000	194 480 000
<b>VARIANCE</b>	<b>54 486 000</b>	<b>-</b>	<b>11 000 000</b>	<b>2 814 000</b>	<b>530 000</b>	<b>68 830 000</b>
RECEIVED TO DATE IN %	75	100	70	42	70	74
<b>GRANT INCOME</b>	<b>162 100 000</b>	<b>3 000 000</b>	<b>26 141 000</b>	<b>2 000 000</b>	<b>1 239 000</b>	<b>194 480 000</b>
<b>SUB TOTAL</b>	<b>162 100 000</b>	<b>3 000 000</b>	<b>26 141 000</b>	<b>2 000 000</b>	<b>1 239 000</b>	<b>194 480 000</b>
<b>GRANT EXPENDITURE</b>	<b>162 100 000</b>	<b>994 225</b>	<b>10 631 553</b>	<b>2 041 047</b>	<b>766 381</b>	<b>176 533 207</b>
<b>BALANCE UNSPENT / (OVER EXPEND</b>	<b>-</b>	<b>2 005 775</b>	<b>15 509 447</b>	<b>- 41 047</b>	<b>472 619</b>	<b>17 946 793</b>
<b>% Expenditure on Receipts</b>	<b>100</b>	<b>33</b>	<b>41</b>	<b>102</b>	<b>62</b>	<b>91</b>
<b>% Expenditure on Budget</b>	<b>75</b>	<b>33</b>	<b>29</b>	<b>42</b>	<b>43</b>	<b>67</b>

- ❖ The municipality spent 91% of the grants received as of December 2024.
- ❖ The municipality spent 67% of the annual allocated grant.

### 3.2.3 Creditors Aging Analysis

**LIM334 Ba-Phalaborwa - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December**

Description R thousands	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
<b>Creditors Age Analysis By Customer Type</b>											
Bulk Electricity	0100	9 018	-	-	-	-	-	-	-	9 018	9 018
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	430	-	-	-	29	-	-	-	459	459
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	5 527	-	-	0	-	-	-	-	5 528	5 528
<b>Total By Customer Type</b>	<b>1000</b>	<b>14 976</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15 004</b>	<b>15 004</b>

- ❖ The total due to creditors amounts to **R15 million** as of 31 December 2024
- ❖ The amount standing under 121-150 days that was paid but returned due to a non-compliant bank account. No interest will be charged since it returned back, and it will not affect the financial performance.

### 3.2.4 Debtors Aging Analysis

Description	NT Code	Budget 2024/25								
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Total	Bad Debts
R thousands										
Debtors Age Analysis By Revenue Source										
Rates	1200	13 669	11 140	9 867	9 538	9 015	8 635	704 783	766 647	
Electricity	1300	13 999	7 882	7 427	7 386	5 834	5 457	210 356	258 340	
Water	1400	–	–	–	–	–	–	–	–	
Sewerage / Sanitation	1500	–	–	–	–	–	–	–	–	
Refuse Removal	1600	2 602	2 337	2 225	2 165	2 126	2 098	185 594	199 147	
Housing (Rental Revenue)	1700	11	6	5	5	5	5	232	270	
Other	1900	(661)	(1 255)	(820)	(429)	27	(270)	20 547	17 140	
Total By Revenue Source	2000	29 622	20 110	18 703	18 665	17 007	15 925	1 121 513	1 241 545	–
Debtors Age Analysis By Customer Category										
Government	2200	4 014	2 725	2 534	2 529	2 304	2 158	151 961	168 225	
Business	2300	1 104	750	697	696	634	594	41 804	46 278	
Households	2400	24 504	16 636	15 472	15 441	14 068	13 174	927 749	1 027 043	
Other	2500	–	–	–	–	–	–	–	–	
Total By Customer Category	2600	29 622	20 110	18 703	18 665	17 007	15 925	1 121 513	1 241 545	–

❖ The debtor's age analysis shows a total figure of **R 1.2 billion** from 30 days to over a year excluding water and waste water management.

### 3.2.5 Expenditure On Remuneration Of Councillors, Senior Managers And Other Staff

Summary of Employee and Councillor remuneration	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
<b>R thousands</b>									%	
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)		16 987	18 067		1 434	8 261	9 033	(772)	( )	18 067
Senior Managers of the Municipality	3	6 161	6 404		395	2 883	3 202	(319)	( )	6 404
Other Municipal Staff		161 149	205 475		15 236	84 402	102 737	(18 335)	-18%	205 475
<b>Total Parent Municipality</b>		<b>184 297</b>	<b>229 945</b>		<b>17 065</b>	<b>95 546</b>	<b>114 972</b>	<b>(19 426)</b>	<b>-17%</b>	<b>229 945</b>
<b>TOTAL MANAGERS AND STAFF</b>		<b>167 310</b>	<b>211 878</b>		<b>15 631</b>	<b>87 285</b>	<b>105 939</b>	<b>(18 654)</b>	<b>-18%</b>	<b>211 878</b>

- ❖ Remuneration of councillors as of 31 December 2024 is at 46% of the Original Budget
- ❖ Senior Managers as of 31 December 2024 is at 45% of the Original Budget
- ❖ Other Staff as of 31 December 2024 is at 41% of the Original Budget.

#### 4. ADJUSTMENT BUDGET

Regulation 23 of the Municipal Budget and Reporting Regulations provides, *inter alia*, for the following:

*“An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year.”*

A revised Top Layer SDBIP will be submitted with the Adjustment Budget to Council by 28 February 2025 with the necessary motivation where key performance indicators require adjustment/ amendment/s as a result of the Adjustment Budget.

## 5. SUPPLY CHAIN MANAGEMENT

### 5.1 TENDER ADVERTISEMENT FROM JULY 2024 – DECEMBER 2024

#### JULY 2024

TENDER NUMBER	DESCRIPTION	COMPULSORY BRIEFING SESSION			FUNCTIONALITY	EVALUATION CRITERIA	CLOSING DATE AND TIME	MINIMUM SCORE FOR FUNCTIONALITY	CONTACT PERSON
		DATE	VENUE	COST					
01/24/25	Provision for implementation of Global Internal Audit Standards in 2024/25 financial year	26/07/2024 @10H00	Municipal Activity Hall	Free at municipal website and E-tender portal	Professional membership (5) Qualifications of key personnel (45) Company Experience (30) Methodology (20)	80/20	30/07/2024 @10H00	70%	Mr. Mohlala RK (015) 780 6300

#### AUGUST 2024

TENDER NUMBER	CIDB GRADING	DESCRIPTION	COMPULSORY BRIEFING SESSION			FUNCTIONALITY	EVALUATION CRITERIA	CLOSING DATE AND TIME	MINIMUM SCORE FOR FUNCTIONALITY	CONTACT PERSON
			DATE	VENUE	COST					
02/24/25	3CE	Appointment for the demolishing of existing asphalt and installation of pavement block at Zorba parking area in	07/11/2024 @09H00	Municipal Activity	Free at the municipal website and E-tender	Company Experience (40)	80/20	12/11/2024	70%	Msiza L 015 780



		Phalaborwa town in ward 12		Hall	portal	Key Personnel (50) Plant & Equipment (10)		@09H00		6300
03/24/25	4CE	Appointment of a contractor for the demolishing of existing asphalt and installation of the pavement block at HI-Q parking area in Phalaborwa town in ward 11	07/11/2024 @09H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Company Experience (40) Key Personnel (50) Plant & Equipment (10)	80/20	12/11/2024 @10H00	70%	Msiza L 015 780 6300
04/24/25	4CE	Appointment for a service provider for the installation of Precast storm water culvert at Tension Pilusa Graveyard	07/11/2024 @10H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Company Experience (60) Key Personnel (20) Methodology (10) Plant and Equipment (10)	80/20	12/11/2024 @11H00	70%	Mawela K 015 780 6300
05/24/25	N/A	Appointment of pool of travelling agencies for a period of three (3) years	08/11/2024 @09H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Profile of Key Staff (30) Company Experience (50) Bank Rating (20)	80/20	20/11/2024 @09H00	70%	Masekwam eng M 015 780 6300
06/24/25	N/A	Appointment of a service provider for Meter reading and Maintenance for a period of three (3) years	08/11/2024 @11H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Experience of Firms (40) Methodology (10) Financial reference (5) Key Personnel (45)	80/20	20/11/2024 @10H00	70%	Tshishonga N 015 780 6300

07/24/25	7CE	Appointment of a contractor for the upgrading of Aubrey carwash to Kanana from gravel to concrete paving interlocking Bricks	11/11/2024 @09H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Company Experience (60) Key Personnel (20) Methodology (10) Plant and Equipment (10)	80/20	18/11/2024 @09H00	70%	Mawela K 015 780 6300
08/24/25	7CE	Appointment of a contractor for the upgrading of Honeyville to Dinoko Sebera gravel to concrete interlocking paving bricks	11/11/2024 @ 10H00	Municipal Activity Hall	Free at the municipal website and E-tender portal	Company Experience (60) Key Personnel (20) Methodology (10) Plant and Equipment (10)	80/20	18/11/2024 @10H00	70%	Mawela K 015 780 6300

- ❖ The Municipality advertised one (1) tender during the month of July 2024
- ❖ The Municipality did not advertise tenders during the month of August 2024
- ❖ The Municipality did not advertise tenders during the month of September 2024
- ❖ The Municipality advertised eight (8) tenders during the month of October 2024
- ❖ The Municipality did not advertise tenders during the month of November 202
- ❖ The Municipality did not advertise tenders during the month of December 2024

## 5.2 TENDERS ON EVALUATED STAGE FROM JULY 2024 – DECEMBER 2024

TENDER NUMBER	DESCRIPTION
28/23/24	Provision of professional services for preparation of annual financial statement, asset maintenance and verification for a period of three years (36 months)
20/23/24	Surveying of Portion 10 farm Farel in Gravelotte
21/23/24	Phalaborwa Extention 9 mixed – use residential development
22/23/24	Appointment of a service provider to conduct MFMP training for 30 learners for a period of 12 months (re-advert)
23/23/24	Appointment of an Investigation Consultant for Ba-Phalaborwa Municipality (re-advert)
27/23/24	Provision of security guarding and alarm system for a period of Three (3) years
24/23/24	Appointment of a consulting engineer/profession al service provider for upgrading of Aubrey carwash via cemetery to Kanana from Gravel to concrete interlocking bricks
25/23/24	Appointment of a consulting engineer/profession al service provider for upgrading of Honeyville to paved concrete interlocking bricks
26/23/24	Appointment of a consulting engineer/profession al service provider for installation of precast storm water culvert at Tension Pilusa graveyard
20/23/24	Surveying of Portion 10 farm Farel in Gravelotte
22/23/24	Appointment of a service provider to conduct MFMP training for 30 learners for a period of 12 months (re-advert)
01/24/25	Provision for implementation of Global Internal Audit Standards in 2024/25 financial year
27/23/24	Provision of security guarding and alarm system for a period of Three (3) years

## October 2024

TENDER NUMBER	CIDB GRADING	DESCRIPTION
02/24/25	3CE	Appointment for the demolishing of existing asphalt and installation of pavement block at Zorba parking area in Phalaborwa town in ward 12
03/24/25	4CE	Appointment of a contractor for the demolishing of existing asphalt and installation of the pavement block at HI-Q parking area in Phalaborwa town in ward 11
04/24/25	4CE	Appointment for a service provider for the installation of Precast storm water culvert at Tension Pilusa Graveyard
05/24/25	N/A	Appointment of pool of travelling agencies for a period of three (3) years
06/24/25	N/A	Appointment of a service provider for Meter reading and Maintenance for a period of three (3) years
07/24/25	7CE	Appointment of a contractor for the upgrading of Aubrey carwash to Kanana from gravel to concrete paving interlocking Bricks
08/24/25	7CE	Appointment of a contractor for the upgrading of Honeyville to Dinoko Sebera gravel to concrete interlocking paving bricks

TENDER NUMBER	CIDB GRADING	DESCRIPTION
02/24/25	3CE	Appointment for the demolishing of existing asphalt and installation of pavement block at Zorba parking area in Phalaborwa town in ward 12
03/24/25	4CE	Appointment of a contractor for the demolishing of existing asphalt and installation of the pavement block at HI-Q parking area in Phalaborwa town in ward 11
04/24/25	4CE	Appointment for a service provider for the installation of Precast storm water culvert at Tension Pilusa Graveyard
05/24/25	N/A	Appointment of pool of travelling agencies for a period of three (3) years
06/24/25	N/A	Appointment of a service provider for Meter reading and Maintenance for a period of three (3) years
07/24/25	7CE	Appointment of a contractor for the upgrading of Aubrey carwash to kanana from gravel to concrete paving interlocking Bricks
08/24/25	7CE	Appointment of a contractor for the upgrading of Honeyville to Dinoko Sebera gravel to concrete interlocking paving bricks

- ❖ Five (5) tenders were on the evaluation stage during the month of July 2024
- ❖ Seven (7) tenders were on the evaluation stage during the month of August 2024
- ❖ One (1) tender was on the evaluation stage during the month of September 2024

- ❖ No tenders were on evaluation stage during the month of October 2024
- ❖ Seven (7) tenders were on the evaluation stage during the month of November 2024.
- ❖ Seven (7) tenders were on the evaluation stage during the month of December 2024.

### 5.3 TENDERS ADJUDICATED FROM JULY 2024 – DECEMBER 2024

TENDER NUMBER	DESCRIPTION
28/23/24	Provision of professional services for preparation of annual financial statement, asset maintenance and verification for a period of three years (36 months)
01/24/25	Provision for implementation of Global Internal Audit Standards in 2024/25 financial year
27/23/24	Provision of security guarding and alarm system for a period of Three (3) years

#### November 2024

TENDER NUMBER	CIDB GRADING	DESCRIPTION
04/24/25	4CE	Appointment for a service provider for the installation of Precast storm water culvert at Tension Pilusa Graveyard

#### December 2024

TENDER NUMBER	CIDB GRADING	DESCRIPTION
04/24/25	4CE	Appointment for a service provider for the installation of Precast storm water culvert at Tension Pilusa Graveyard
07/24/25	7CE	Appointment of a contractor for the upgrading of Aubrey carwash to Kanana from gravel to concrete paving interlocking Bricks

08/24/25	7CE	Appointment of a contractor for the upgrading of Honeyville to Dinoko Sebera gravel to concrete interlocking paving bricks
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- ❖ Municipality adjudicated one (1) tender during the month of July 2024
- ❖ Municipality adjudicated one (1) tender during the month of August 2024
- ❖ Municipality adjudicated one (1) tender during the month of September 2024
- ❖ No tenders were adjudicated during the month of October 2024
- ❖ Municipality adjudicated one (1) tender during the month of November 2024
- ❖ Municipality adjudicated three (3) tenders during the month of December 2024

#### 5.4 TENDERS APPOINTED FROM JULY 2024 – DECEMBER 2024

TENDER NUMBER	DESCRIPTION	NAME OF THE SERVICE PROVIDER	AMOUNT
28/23/24	Provision of professional services for preparation of annual financial statement, asset maintenance and verification for a period of three years (36 months)	Sempro Consulting	R 9 997 000.00
24/23/24	Appointment of a consulting engineer/profession al service provider for upgrading of Aubrey carwash via cemetery to Kanana from Gravel to concrete interlocking bricks	Tshashu Consulting and Project Managers	8%
25/23/24	Appointment of a consulting engineer/profession al service provider for upgrading of Honeyville to paved concrete interlocking bricks	Tshashu Consulting and Project Managers	7%
26/23/24	Appointment of a consulting engineer/profession al service provider for installation of precast storm water culvert at Tension Pilusa graveyard	Nemorango Consulting Engineers	11%
01/24/25	Provision for implementation of Global Internal Audit Standards in 2024/25 financial year	Samba Solutions Inc	R465 000

## December 2024

TENDER NUMBER	CIDB GRADING	DESCRIPTION	NAME OF THE SERVICE PROVIDER	APPOINTMENT AMOUNT
04/24/25	4CE	Appointment for a service provider for the installation of Precast storm water culvert at Tension Pilusa Graveyard	Vinlee (Pty) Ltd	R4 741 570.53
07/24/25	7CE	Appointment of a contractor for the upgrading of Aubrey carwash to kanana from gravel to concrete paving interlocking Bricks	Within Africa Construction	R22 084 936.95
08/24/25	7CE	Appointment of a contractor for the upgrading of Honeyville to Dinoko Sebera gravel to concrete interlocking paving bricks	Nghilazi Eengineers & Constructors	R32 451 640.74

- ❖ Municipality awarded one (1) tender during the month of July 2024
- ❖ Municipality awarded one (1) tender during the month of August 2024
- ❖ Municipality awarded four (4) tenders during the month of September 2024
- ❖ No tenders were awarded during the month of October 2024
- ❖ No tenders were awarded during the month of November 2024
- ❖ Municipality awarded three (3) tenders during the month of December 2024

## 5.5 DEVIATION REPORT FROM JULY 2024 – DECEMBER 2024

### August 2024

NAME OF THE COMPANY	DESCRIPTION	AMOUNT	REASON
Total Computer Services (Pty) Ltd	TCS Annual Licence Renewal	R102,977.80	ii) if such goods or services are produced or available from a single provider only; (v) in any other exceptional case where it is impractical or impossible to follow the official

BB UD Tzaneen	Truck service and repairs FBK 639 L	R84,795.41	ii) if such goods or services are produced or available from a single provider only; (v) in any other exceptional case where it is impractical or impossible to follow the official
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#### September 2024

NAME OF THE COMPANY	DESCRIPTION	AMOUNT	REASON
The A Team Task force	Provision of Security Guarding Services and Alarm System on a month-to-month basis, but not exceeding six months	Monthly fee of R1 461 042.13	(v) in any other exceptional case where it is impractical or impossible to follow the official normal procurement process.

#### October 2024

NAME OF THE COMPANY	DESCRIPTION	AMOUNT	REASON
CCG Systems	Annual Licence for Sage	R1 305 429.88	(ii)If such goods or services are produced or available from a single provider only; (v)In any other exceptional case where it is impractical or impossible to follow the official procurement processes
The A Team Task force	Provision of Security Guarding Services and Alarm System on a month-to-month basis, but not exceeding six months	R1 753 250.56	(v)In any other exceptional case where it is impractical or impossible to follow the official normal procurement process.
Lebone Litho Printers	BPM Portfolio Maps	R57 000.00	(ii)If such goods or services are produced or available from a single provider only; (v)In any other exceptional case where it is impractical or impossible to follow the official procurement processes
Papyrus Library	License fee	R13,610.00	(ii)If such goods or services are produced or available from a single provider only; (v)In any other exceptional case where it is impractical or impossible to follow the official procurement processes



**November 2024**

NAME OF THE COMPANY	DESCRIPTION	AMOUNT	REASON
The A Team Task force	Provision of Security Guarding Services and Alarm System on a month-to-month basis, but not exceeding six months	R1 753 250.56	(v) In any other exceptional case where it is impractical or impossible to follow the official normal procurement process.

**December 2024**

NAME OF THE COMPANY	DESCRIPTION	AMOUNT	REASON
The A Team Task force	Provision of Security Guarding Services and Alarm System on a month-to-month basis, but not exceeding six months	R1 753 250.56	(v) In any other exceptional case where it is impractical or impossible to follow the official normal procurement process.

- ❖ No deviation recorded in the month of July 2024
- ❖ Two (2) deviations recorded in the month of August 2024
- ❖ One (1) deviation recorded in the month of September 2024
- ❖ Four (4) deviation recorded in the month of October 2024
- ❖ One (1) deviation recorded in the month of November 2024
- ❖ One (1) deviation recorded in the month of December 2024

**BA-PHALABORWA MUNICIPALITY****CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
1	04/24/25	Appointment for a service provider for the installation of Precast storm water culvert at Tension Pilusa Graveyard	Dec-24	Jun-25	Vinlee (Pty) Ltd	R4 741 570.53	ACTIVE
2	07/24/25	Appointment of a contractor for the upgrading of Aubrey carwash to kanana from gravel to concrete paving interlocking Bricks	Dec-24	Jun-27	Within Africa Construction	R22 084 936.95	ACTIVE
3	08/24/25	Appointment of a contractor for the upgrading of Honeyville to Dinoko Sebera gravel to concrete interlocking paving bricks	Dec-24	Jun-27	Nghilazi EGINEERS & Constructors	R32 451 640.74	ACTIVE
1	24/23/24	Appointment of a consulting engineer/profession al service provider for upgrading of Aubrey carwash via cemetery to Kanana from Gravel to concrete interlocking bricks	Oct-24	To be determined	Tshashu Consulting and Project Managers	R0	ACTIVE
2	25/23/24	Appointment of a consulting engineer/profession al service provider for upgrading of Honeyville to paved concrete interlocking bricks	Oct-24	To be determined	Tshashu Consulting and Project Managers	R0	ACTIVE
3	26/23/24	Appointment of a consulting engineer/profession al service provider for installation of precast storm water culvert at Tension Pilusa graveyard	Oct-24	To be determined	Nemorango Consulting Engineers	R0	ACTIVE

**BA-PHALABORWA MUNICIPALITY****CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
4	01/24/25	Provision for implementation of Global Internal Audit Standards in 2024/25 financial year	Sep-24	Dec-24	Samba Solutions Inc	R465 000	ACTIVE
5	Deviation	Provision of Security Guarding Services and Alarm System on a month-to-month basis, but not exceeding six months	Sep-24	Month to month basis, but not exceeding six months	The A Team Task force	Monthly fee of R1 753 250.56	ACTIVE
6	01/24/25	Provision for implementation of Global Internal Audit Standards in 2024/25 financial year	Sep-24	Dec-24	Samba Solutions Inc	R465 000	EXPIRED
7	12/23/24	Rental for, installation and maintenance of Voice Over IP (VOIP) PBX system for a period of Three years	Jul-24	Jun-27	Mabapa Trading T/A MAB Technologies	R2 371 875,00	ACTIVE
8	14/23/24	Leasing of 140 laptops for a period of 36 months	Jul-24	Jun-27	Nghilazi EGINEERS & Constructors	R5 865 011.04	ACTIVE
9	17/23/24	Supply & installation of 500 split meters	Jul-24	Jun-25	Nghilazi EGINEERS & Constructors	R2 800 000.00	ACTIVE
10	18/23/24	Supply, implementation and support for GIS software solution	Jul-24	Jun-27	Esri South Africa	R1 196 000.00	ACTIVE
11	19/23/24	Development of human settlements sector plan/ housing chapter for Ba-Phalaborwa local municipality	Jul-24	Jun-25	Elmon Consulting (Pty) Ltd	R517 500.00	ACTIVE

**BA-PHALABORWA MUNICIPALITY**

**CONTRACT REGISTER 31 DECEMBER 2024**

<b>ITEM NO</b>	<b>PROJECT NUMBER</b>	<b>DESCRIPTION OF PROJECT</b>	<b>PROJECT START DATE</b>	<b>PROJECT END DATE</b>	<b>SERVICE PROVIDER</b>	<b>BID AMOUNT</b>	<b>ACTIVE/EXPIRED</b>
<b>12</b>	28/23/24	Provision of professional services for preparation of annual financial statement, asset maintenance and verification for a period of three years (36 months)	Jul-24	Jul-27	Sempro Consulting	R 9 997 000.00	ACTIVE
<b>13</b>	09/23/24	Supply, delivery to site, installation, testing and commissioning of energy efficient high mast and streetlight luminaires (retrofitting)	Mar-24	Jun-24	Boitshepo Consortium (Pty) Ltd	R3 661 140.00	EXPIRED
<b>14</b>	10/23/24	Gravelotte Cemetery Development	Apr-24	Apr-25	Khanani Consulting (Pty) Ltd	R859 000.00	ACTIVE
<b>15</b>	11/23/24	Appointment of a service provider to co-source internal audit services for a period of three years	Mar-24	Mar-27	Thabi Consulting Cc	R2 872 049.60	ACTIVE
<b>16</b>	13/23/24	Appointment of a service provider to conduct general valuation roll for a period of 5 years	Apr-24	Apr-29	Lutendo Group	R1 998 230.00	ACTIVE
<b>17</b>	04/23/24	Provision of consultancy and electrification of 75 units (houses) at mashishimale village ward 08-turn-key projects	Dec-23	Apr-25	Semodi Trading Pty Ltd	R1 214 729.91	ACTIVE
<b>18</b>	06/23/24	Provision of consultancy and electrification of 120 units (houses) at nyakelani phase 2 village ward 01- turn-key projects	Dec-23	Apr-25	Mogalemole Consulting Engineers	R2 142 014.44	ACTIVE

**BA-PHALABORWA MUNICIPALITY****CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
19	03/23/24	Provision of consultancy and electrification of 180 units (houses) at makhushwane camp village ward 19- turnkey projects	Dec-23	Apr-25	Semodi Trading Pty Ltd	R2 914 748.03	ACTIVE
20	05/23/24	Provision of consultancy and electrification of 250 units (houses) at matiko xikaya phase 4 village ward 16- turnkey projects	Dec-23	Jun-24	Kingki Electrical JV Intergrated PM	R4 382 017.50	EXPIRED
21	02/23/24	Provision of consultancy and electrification of 400 units (houses) at majeje ext b village ward 03- turn-key projects	Dec-23	Jun-24	AES Consulting JV Capotex Construction	R7 259 122.92	EXPIRED
22	01/23/24/B	Appointment of a contractor for storm water culverts for lulekani access bridge to cemeteries ward 15	Sep-23	Jun-24	Moreje Construction	R5 462 415.48	EXPIRED
23	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	Verveen Attorneys (1)	Rates	ACTIVE
24	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	Noko Maimela Incorporated (10)	Rates	ACTIVE
25	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	MB Mabunda Incorporated (18)	Rates	ACTIVE
26	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	Maloka Sebola Incorporate (25)	Rates	ACTIVE

**BA-PHALABORWA MUNICIPALITY****CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
27	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	Mafa and Associates (30)	Rates	ACTIVE
28	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	Makhuvha EM Attorneys (34)	Rates	ACTIVE
29	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	Maboku Mangena (46)	Rates	ACTIVE
30	2023/08/22	Pool of attorneys for Building Construction Law services	May-23	May-26	Chidi Attorneys (68)	Rates	ACTIVE
31	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	Verveen Attorneys (3)	Rates	ACTIVE
32	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	Noko Maimela Incorporated (8)	Rates	ACTIVE
33	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	MB Mabunda Incorporated (16)	Rates	ACTIVE
34	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	Maloka Sebola Inc (28)	Rates	ACTIVE
35	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	Mafa and Associates Inc (32)	Rates	ACTIVE
36	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	MMMG Attorneys (61)	Rates	ACTIVE

**BA-PHALABORWA MUNICIPALITY****CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
37	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	Gilbert Motedi Attorneys Inc (70)	Rates	ACTIVE
38	2023/08/22	Pool of attorneys for Town Planning and Environmental Law services	May-23	May-26	Lubisi Attorneys (78)	Rates	ACTIVE
39	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	Verveen Attorneys (4)	Rates	ACTIVE
40	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	Noko Maimela Incorporated (9)	Rates	ACTIVE
41	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	MB Mabunda Incorporated (17)	Rates	ACTIVE
42	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	Maloka Sebola Inc (26)	Rates	ACTIVE
43	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	Maboku Mangena Inc (47)	Rates	ACTIVE
44	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	Chidi Attorneys (69)	Rates	ACTIVE
45	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	Gilbert Motedi Attorneys (71)	Rates	ACTIVE
46	2023/08/22	Pool of attorneys for Public Law and Municipal Services	May-23	May-26	Modjadji Raphesu Inc (95)	Rates	ACTIVE

**BA-PHALABORWA MUNICIPALITY**

**CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
47	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	Verveen Attorneys (2)	Rates	ACTIVE
48	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	Noko Maimela Incorporated (7)	Rates	ACTIVE
49	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	Mohale Incorporated (12)	Rates	ACTIVE
50	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	MB Mabunda Incorporated (15)	Rates	ACTIVE
51	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	Maloka Sebola Inc (24)	Rates	ACTIVE
52	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	Mafa and Associates(29)	Rates	ACTIVE
53	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	KAM Attorneys inc (50)	Rates	ACTIVE
54	2023/08/22	Pool of attorneys for Labour Law Services	May-23	May-26	Lubisi Attorneys Inc(77)	Rates	ACTIVE
55	2023/08/22	Pool of attorneys for Property Law, conveyancing and notarial registration	May-23	May-26	Verveen Attorneys (5)	Rates	ACTIVE
56	2023/08/22	Pool of attorneys for Property Law, conveyancing and notarial registration	May-23	May-26	Noko Maimela Incorporated (11)	Rates	ACTIVE



**BA-PHALABORWA MUNICIPALITY**

**CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
57	2023/08/22	Pool of attorneys for Property Law, conveyancing and notarial registration	May-23	May-26	Makhuvha EM Attorneys (36)	Rates	ACTIVE
58	2023/08/22	Pool of attorneys for Property Law, conveyancing and notarial registration	May-23	May-26	Maboku Mangena (49)	Rates	ACTIVE
59	2023/08/22	Pool of attorneys for Debt collection services	May-23	May-26	Noko Maimela Incorporated (6)	Rates	ACTIVE
60	2023/08/22	Pool of attorneys for Debt collection services	May-23	May-26	Bright Rikhotso Inc (44)	Rates	ACTIVE
61	2023/08/22	Pool of attorneys for Debt collection services	May-23	May-26	Mohuba Inc (53)	Rates	ACTIVE
62	2023/11/22	Provision of Short Term Insurance for the period of three years	Mar-23	Feb-26	Kunene Makopo Risk Solutions	R1 787 557.75 for year one. Year 2 and 3 will be reviewed annually taking into account risk factors	ACTIVE
63	2023/09/22	Appointment of the service provider for multi-utility pre-paid vending system/solution	Mar-23	Feb-26	Cigicell	2.25%	ACTIVE
64	2023/07/22	Supply and delivery of personal protective equipment for a period of three (3) years	Mar-23	Feb-26	Nkuleko Services (Pty) Ltd	R4 767 900.00	ACTIVE
65	19/21/22	Appointment of a contractor for Benfarm Upgrading of Streets from gravel to tar phase 2	Oct-22	Jun-25	Risima project Management	R25 749 583.82	ACTIVE

**BA-PHALABORWA MUNICIPALITY**

**CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
66	20/21/22	Provision for operation and maintenance of Phalaborwa waste landfill site for a period of three (3) years	Oct-22	Oct-25	Mamayila Trading Enterprise	R12 337 758.00	ACTIVE
67	15/21/22	Leasing of 13 single caps and 2 vehicles for mayor and speaker for a period of 60 months	Jun-22	Jun-27	Zelda Car Leasing (Pty) Ltd a/a Avis Fleet	R6 136 500.41	ACTIVE
68	17/21/22	Provision of debt collection services for Ba-Phalaborwa Municipality for a period of three (3) years	Jun-22	Jun-25	Noko Maimela Incorporated	8.5 %	ACTIVE
69	16/21/22	Rental of multifunctional printers for a period of (3) three years	Jun-22	Jun-25	Dido Digital Document (Pty) LTD	R1 245 735.69	ACTIVE
70	13/21/22	Leasing of 42 laptops (tools of trade) for councillors for a period of 36 months	May-22	Apr-25	Yello Solution Technology CC	R1 242 000.00	ACTIVE
71	14/21/22	Value Added Tax (Vat) Recovery For A Period Three (3) Years	May-22	Apr-25	Sempro Consulting	8% of the VAT amount recovered	ACTIVE
72	2022/06/21	Provision of services for Electrical/Water Meter reading and maintenance for a period of three (3) years	Nov-21	10/2024 Extended with additional 3 months	Semodi Trading Pty Ltd	R5 326 296.36	ACTIVE
73	2022/05/21	Acquisition of Enterprise Management System for a period of three (3) years	Aug-21	Aug-24	CCG Systems	R14 571 893.46	EXPIRED

**BA-PHALABORWA MUNICIPALITY****CONTRACT REGISTER 31 DECEMBER 2024**

ITEM NO	PROJECT NUMBER	DESCRIPTION OF PROJECT	PROJECT START DATE	PROJECT END DATE	SERVICE PROVIDER	BID AMOUNT	ACTIVE/EXPIRED
74	2021/12/20	Provision of security guarding services and alarm system for period of three years	Sep-21	Aug-24	The A Team Task force	R35 881 035.00	EXPIRED
75	04/21/22	Provision of professional services for the preparation of Annual Financial Statements and Compilation of Asset register for period of three years	Jul-21	Jun-24	Sempro Consulting	R 13 839 275.00	EXPIRED
76	04/18/19	Pool of civil engineering consultants	Oct-19	Tech Dep detailed Schedule	Infra Africa Projects	Variable ECSA guideline	ACTIVE
77	2016/03	Upgrading of Ben farm to paving	25-Sep-15	Tech Dep detailed Schedule	Tshashu Consulting Engineers	Variable ECSA guideline	ACTIVE

## 6. IRREGULAR EXPENDITURE REGISTER

IRREGULAR EXPENDITURE REGISTER 31 DECEMBER 2024									
BA-PHALABORWA MUNICIPALITY									
NO	PAYEE NAME	SERVICE DESCRIPTION	DATE OF DISCOVERY	DATE REPORTED TO ACCOUNTING OFFICER	DATE OF PAYMENT	AMOUNT	DESCRIPTION OF INCIDENT	STATUS	REGULATION CONTRAVENED
								GENERAL COMMENTS	
1	The A team Task Force	Security and Alarm System	2024/07/26	2024/07/26	2024/07/26	1 572 392.57	Conducted business with the municipality and the director did not declare that he is a business partner with the councillor of the municipality, furthermore the councillor did not declare that he is a director of Legae enterprises as per his declaration of interest certificate	Not Written Off	Section 13(c) of Supply Chain Management Regulation
2	The A team Task Force	Security and Alarm System	20240726	20240726	20240726	134 875.05	Conducted business with the municipality and the director did not declare that he is a business partner with the councillor of the municipality, furthermore the councillor did not declare that he is a director of Legae enterprises as per his declaration of interest certificate	Not Written Off	Section 13(c) of Supply Chain Management Regulation
3	The A team Task Force	Security and Alarm System	2024/08/27	2024/08/27	2024/08/27	459 168.68	Conducted business with the municipality and the director did not declare that he is a business partner with the councillor of the municipality, furthermore the councillor did not declare that he is a director of Legae enterprises as per his declaration of interest certificate	Not Written Off	Section 13(c) of Supply Chain Management Regulation
4	The A team Task Force	Security and Alarm System	2024/08/27	2024/08/27	2024/08/27	114 792.17	Conducted business with the municipality and the director did not declare that he is a business partner with the councillor of the municipality, furthermore the councillor did not declare that he is a director of Legae enterprises as per his declaration of interest certificate	Not Written Off	Section 13(c) of Supply Chain Management Regulation
5	The A team Task Force	Security and Alarm System	2024/08/27	2024/08/27	2024/08/27	150 819.68	Conducted business with the municipality and the director did not declare that he is a business partner with the councillor of the municipality, furthermore the councillor did not declare that he is a director of Legae enterprises as per his	Not Written Off	Section 13(c) of Supply Chain Management Regulation

IRREGULAR EXPENDITURE REGISTER 31 DECEMBER 2024									
BA-PHALABORWA MUNICIPALITY									
NO	PAYEE NAME	SERVICE DESCRIPTION	DATE OF DISCOVERY	DATE REPORTED TO ACCOUNTING OFFICER	DATE OF PAYMENT	AMOUNT	DESCRIPTION OF INCIDENT	STATUS	REGULATION CONTRAVENED
								GENERAL COMMENTS	
							declaration of interest certificate		
6	The A team Task Force	Security and Alarm System	2024/08/27	2024/08/27	2024/08/27	1 687 184.75	Conducted business with the municipality and the director did not declare that he is a business partner with the councillor of the municipality, furthermore the councillor did not declare that he is a director of Legae enterprises as per his declaration of interest certificate	Not Written Off	Section 13(c) of Supply Chain Management Regulation
7	The A team Task Force	Security and Alarm System (BACKPAY PSIRA NET FROM MARCH TO JULY 2024)	2024/09/19	2024/09/19	2024/09/19	79 029.93	Conducted business with the municipality and the director did not declare that he is a business partner with the councillor of the municipality, furthermore the councillor did not declare that he is a director of Legae enterprises as per his declaration of interest certificate	Not Written Off	Section 13(c) of Supply Chain Management Regulation
						<b>4 198 262.83</b>			

**Abbreviations:**

- UI: Irregular expenditure currently under investigation;
- C: Irregular expenditure confirmed;
- DP: Disciplinary process initiated against responsible person;
- CC: Criminal charges laid with SAPS;
- TR: Transferred to receivables for recovery
- P: Paid in or in the process of paying in instalments; or
- WO: Written-off by accounting officer or accounting authority as irrecoverable.

Description	Amount
<b>Irregular Expenditure Opening Balance as at 01 July 2024</b>	<b>55 148 037</b>
Irregular Expenditure for 2024/25 financial year	4 198 263
<b>Sub total</b>	<b>59 346 300</b>
Irregular Expenditure Written Off 2024/25	(20 879 208)
<b>Irregular Expenditure Closing Balance as at 31 December 2024</b>	<b>38 467 092</b>

## 7. ASSET MANAGEMENT REPORT FOR A MID-YEAR 2024/2025

### 7.1 PROPERTY PLANT & EQUIPMENT (PPE)

The Municipality purchased the following Movable Assets (PPE) during the Mid-Year from July 2024 to December 2024

ASSET BARCODE	DESCRIPTION	ACQUISITION DATE	ACQUISITION COST	TOTAL	FUNDING
20000	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20001	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20002	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20005	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20006	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20073	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20054	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20004	12000 BTU Air Conditioner	2024-07-08	21,100.00		
20003	12000 BTU Air Conditioner	2024-07-08	21,100.00	<b>189,000.00</b>	Own funding

20078	Voice Recorder	2024-09-02	28,520.00	<b>190,560.20</b>	Own funding
20079	Voice Recorder	2024-09-02	28,520.00		
20080	Voice Recorder	2024-09-02	28,520.00		
20053	Ergonomic High Black Office Chair	2024-09-02	26,250.05		
20061	Ergonomic High Black Office Chair	2024-09-02	26,250.05		
20052	Ergonomic High Black Office Chair	2024-09-02	26,250.05		
20062	Ergonomic High Black Office Chair	2024-09-02	26,250.05		
20009	12000 BTU Air Conditioner	2024-09-05	20,900.00		
20007	12000 BTU Air Conditioner	2024-09-05	20,900.00		
20074	12000 BTU Air Conditioner	2024-09-05	20,900.00		
20055	12000 BTU Air Conditioner	2024-09-05	20,900.00		
20010	12000 BTU Air Conditioner	2024-09-05	20,900.00	<b>188,800.00</b>	Own funding
20075	Air conditioner 12000 BTU	2024-09-05	20,900.00		
20076	Air conditioner 12000 BTU	2024-09-05	20,900.00		
20077	Air conditioner 12000 BTU	2024-09-05	20,900.00		
20088	Air conditioner 12000 BTU	2024-09-05	20,900.00		
20081	Podium	2024-09-27	8,000.00	<b>16,000.00</b>	Own funding
20082	Podium	2024-09-27	8,000.00		
20100	Chainsaw	2024-10-04	36,449.50	<b>109,349.00</b>	Own funding
20102	Chainsaw	2024-10-04	36,449.50		
20101	Pole Pruner	2024-10-04	36,450.00		
20113	Air conditioner - 18000 BTU	2024-11-01	28,900.00	<b>28,900.00</b>	Own funding
20135	Shredder - Heavy Duty Shredder	2024-11-04	99,900.00	<b>99,900.00</b>	Own funding

20137	Toolbox - Electrical Toolbox	2024-11-08	7,350.00		
20138	Toolbox - Electrical Toolbox	2024-11-08	7,350.00		
20139	Toolbox - Electrical Toolbox	2024-11-08	7,350.00		
20140	Toolbox - Electrical Toolbox	2024-11-08	7,350.00	<b>29,400.00</b>	Own funding
20141	Trailer - Double axel trailer	2024-11-22	199,900.00	<b>199,900.00</b>	Own funding
20114	Air conditioner 64000 BTU	2024-12-05	61,350.00		
20115	Air conditioner 64000 BTU	2024-12-05	61,350.00		
20116	Air-conditioner 12000 BTU	2024-12-05	25,100.00		
20117	Air-conditioner 12000 BTU	2024-12-05	25,100.00		
20118	Air-conditioner 12000 BTU	2024-12-05	25,100.00	<b>198,000.00</b>	Own funding
<b>TOTAL PURCHASES</b>				<b>1,249,809.20</b>	

## 7.2 LEASE.

The Municipality did not acquire any Leased Assets during the Mid-Year from July 2024 to December 2024.

## 7.3 DONATION - MOVABLE/ IMMOVABLE ASSETS

The Municipality did not receive any donations during the Mid-Year from July 2024 to December 2024.

STAND NO	NAME OF STAND	DATE	AMOUNT
ERF 141	LEYDSDORP TOWNSHIP	23 FEBRUARY 2021	1 50 000.00
ERF 142	LEYDSDORP TOWNSHIP	23 FEBRUARY 2021	1 50 000.00



ERF 143	LEYDSDORP TOWNSHIP	23 FEBRUARY 2021	150 000.00
ERF 144	LEYDSDORP TOWNSHIP	23 FEBRUARY 2021	150 000.00
<b>GRAND TOTAL</b>			<b>R600 000.00</b>

#### 7.4 STOLEN /LOST ASSETS

The Municipality had the assets stolen or lost during the mid-year 2024/2025 from July 2024 to December 2024.

ASSET BARCODE	ASSET DESCRIPTION	CARRYING VALUE	DATE LOST/ STOLEN	CASE NUMBER	POLICE STATION	INSURANCE CLAIM
09680	Trailer	4,501.05	2024-07-01	197/08/2024	PHALABORWA	
15437	HP Probook 470i7-11165 g7	14,282.05	2024-07-09	47/07/2024	LULEKANI	KM-00022434
14140	HP Celeron Notebook	958.28	2024-07-16	128/07/2024	NAMAKGALE	KM-00022435
07577	Grinder	125.99	2024-10-18	89/10/2024	PHALABORWA	KM-00023389
07553	Grinder	125.99	2024-10-18	89/10/2024	PHALABORWA	KM-00023389
<b>TOTAL VALUE</b>		<b>19,993.36</b>				

## 7.5 DAMAGED ASSETS

The Municipality had the asset damaged during the Mid-Year 2024/2025 from July 2024 to December 2024.

Barcode	Asset Description	Department	Type of Damage
FWL 818 L	Transport Asset – Toyota Hilux	Corporate Services	Seriously Scratched

## 7.6 INFRASTRUCTURE PROJECTS WIP (WORK-IN-PROGRESS)

**7.6.1** The Municipality's MIG Capital Projects (Work-In-Progress Infrastructure Projects) during the Mid-Year from July 2024 to December 2024.

NAME OF A PROJECT	AMOUNT	RETENTION	SURETY/GUARANTEE	TOTAL	FUNDER
Benfarm upgrading of street from gravel to tar	1,104,330.57	122,703.40	-	1,227,033.97	MIG
Construction of stormwater culverts at Lulekani access bridge	313,262.56	34,806.95	-	348,069.51	MIG
Installation of stormwater culvert at Tension Pilusa graveyard	328,557.45	-	-	328,557.45	MIG
Upgrading of Aubrey carwash via cemetery to Kanana	1,118,606.74	-	-	1,118,606.74	MIG
Upgrading of Honeyville to paved concrete interlocking bricks	1,467,094.41	-	-	1,467,094.41	MIG
<b>TOTAL MIG PROJECTS</b>	<b>4,331,851.73</b>	<b>157,510.35</b>	<b>-</b>	<b>4,489,362.08</b>	

The Infrastructure Work-In-Progress MIG Capital Projects amounted to R **4,331,851.73** Retention Capital Projects amounted to R **157,510.35**. The total capital projects amounted to **R4,489,362.08**.

**7.6.2.** The Municipality report INEP Capital Projects as Contracted Services according to Dora Schedule 5B during the Mid-Year 2024/2025 from July 2024 to December 2024. 2024.

PROJECT NAME	AMOUNT	RETENTION	TOTAL	FUNDER
Electrification of 120 Units at Nyakelani Village	559,503.01	62,167.00	621,670.01	ENEP
Electrification of 120 Units at Nyakelani Village	331,919.11	36,879.90	368,799.01	INEP
Electrification of 180 Units at Makhushane Camp	506,912.70	44,079.37	550,992.07	INEP
Electrification of 180 Units at Mashishimale Village	211,257.38	22,105.41	233,362.79	INEP
<b>TOTAL INEP PROJECTS</b>	<b>1,609,592.20</b>	<b>165,231.68</b>	<b>1,774,823.88</b>	

The Infrastructure Work-In-Progress INEP Capital Projects amounted to R**1,609,592.20** Retention INEP Capital Projects amounted to R**165,231.68** The total INEP Capital Projects amounted to R **1,774,823.88**

**7.6.3** The Municipality`s operational projects (Work-In-Progress Infrastructure Projects) during the Mid-Year 2024/25 from July 2024 to December 2024.

PROJECT DESCRIPTION	AMOUNT	TOTAL	FUNDER
Gravelotte Cemetery Development Project	128,850.00	128,850.00	Own funding
Establishment Of Gravelotte Graveyard	257,200.00	257,200.00	Own funding
<b>TOTAL OPERATIONAL PROJECT</b>	<b>386,050.00</b>	<b>386,050.00</b>	

The Infrastructure Work-In-Progress Operational Projects amounted to **R 386,050.00**. Retention Operational Projects amounted to **R 0,00**. Guarantee amounted & Surety Retained amounted to **R 0.00**. The total operational projects amounted to **R 386,050.00**.

**The Total Work-In-Progress MIG Capital Projects, INEP Capital Projects and Operational Projects amounted to R 6,650,235.96 (R4,489,362.08 + R1,774,823.88 + R 386,050.00) during the mid-year 2024/25 from July 2024 to December 2024.**

## 7.7. DEPRECIATION

Ba-Phalaborwa Municipality uses Straight Line method to depreciate their assets whereby the cost of the Asset is divided by the life span & multiplied by number of days used divide by 365 days.

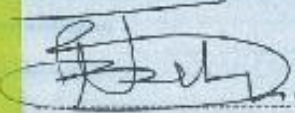
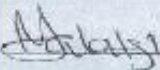
DEPRECIATION SUMMARY FOR A MID-YEAR FROM JULY 2024 TO DECEMBER 2024	
Movable	2,964,850.21
Building	8,372,062.09
Community Assets	7,145,768.98
Infrastructure	22,589,312.91
<b>Total</b>	<b>41,071,994.19</b>

7.8 AMORTIZATION

Ba-Phalaborwa Municipality uses Straight Line method to amortize the assets whereby the cost of the Asset is divided by the life span & multiplied by number of days used divide by 365 days.

ASSET CATEGORY	AMORTIZATION FOR A MID-YEAR FROM JULY 2024 TO DECEMBER 2024
Intangible Assets (Software)	0.00
Total	0.00

# **MID-YEAR APPROVAL**

Approval by the Mayor	In terms of Section 72(1) of the Local Government: Municipal Finance Management Act (Act 56 of 2003), the accounting officer of a Municipality must, by 25 January of each year, assess the performance of the Municipality during the first half of the financial year and submit a report on such assessment to the Mayor of the Municipality, the National Treasury and the relevant Provincial Treasury
Monitoring implementation of the SDBIP	Progress against the objectives set out in the Top Layer SDBIP will be monitored and reported on a monthly, quarterly, and annual basis.
Signatures	2024/25 Mid -Year Compiled by:
	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               JB Selapane              Acting Municipal Manager           </div> <div style="text-align: center;"> <u>25/01/2025</u>              Date           </div> </div>
	2024-25 Mid -Year Approved by
	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">               Cllr MM Malatji              Mayor           </div> <div style="text-align: center;"> <u>25/01/2025</u>              Date           </div> </div>

# Annexure A

## Methodology

The difference in the figures denoted under 5 Revenue and Expenditure Projections by sources are due to the rounding of figures from the budget to the nearest thousands.

## Technical Definitions

### AFS

AFS stands for Annual Financial Statements

### BPM

BPM stands for Ba-Phalaborwa Municipality

### BAC

Bid Adjudication Committee

### BEC

Bid Evaluation Committee

### HH

Household

### Baseline

The performance of the previous year

### Urban Areas

The urban areas refer to Phalaborwa, Namakgale, Lulekani and Gravelotte.

### Reduction in water losses

This is calculated as follows:  $\frac{\text{Lepelle bill less BPM bill}}{\text{Lepelle bill}} \times 100$ .

### Reduction in electricity losses

This is calculated as follows:  $\frac{\text{Eskom bill less BPM bill}}{\text{Eskom bill}} \times 100$ .

### Kilometres of roads upgrade from gravel to tar/paving

This relates 3.8km of Benfarm Upgrading of street)

### Rehabilitation

Replacement of old road surface (tar) with a new one.



**Site Establishment/ Set-up Construction Site**

Arrangement of offices, bringing the machinery and equipment onsite.

**Tourism Initiatives Activities**

**September Tourism Month** – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

**Tourism Indaba** – Procurement of promotional materials

**SPLUMA – Spatial Planning Land Use Management Act 2013****No. SPLUMA Applications**

Number of development (land use) applications received/ applications processed in terms of SPLUMA.

**SMME- Small Medium and Micro Enterprise**

**Number of businesses supported.**